

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Tuesday June 16th, 2020 commencing at 9:00 a.m.

Present: Reeve Bob Barss, Councillors Ted Wilkinson, Ryley Andersen, Phil Valleau, Bruce Cummins, Bill Lawson and Oscar Buck. Staff present: Assistant Municipal Administrator Neil Loonen 9:00 a.m. to end.

Via video conference: Municipal Administrator Kelly Buchinski, Development Officer Kim Christensen and Director of Finance Tyson Boomhower 9:00 a.m. to end.

The public is in attendance via virtual means.

CALL TO ORDER

Reeve Barss called the meeting to order at 9:00 a.m.

Reeve Barss in the Chair.

This is the official record for the proceedings.

205.20 Moved by Clr. Cummins that the agenda be adopted as presented. CARRIED

206.20 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 be authorized to hold in person council meetings in the Chambers, with an option for council to attend virtually, and further that the Municipal District of Wainwright No. 61 follow provincial legislation in having council meetings be virtual for members of the public until further notice. CARRIED

207.20 Moved by Clr. Valleau that the minutes of the Council Meeting held May 19th, 2020 be adopted as presented. CARRIED

NEW BUSINESS

Pressing

208.20 Moved by Clr. Buck that the Tax Sale date be adjourned until August 14th, 2020 at 10:00 a.m. at the Municipal Administration Building if necessary. CARRIED

Agriculture Service Board

Agricultural Fieldman, James Schwindt, attended the meeting from 9:03 a.m. to 9:17 a.m. and reported to Council on the activities of the Agricultural Services Department for the past month.

209.20 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 contact Alberta Transportation regarding the apparent past over-spraying along Highway 14. CARRIED

210.20 Moved by Clr. Andersen that the Municipal District of Wainwright No. 61 approve the Agricultural Fieldman's report as presented. CARRIED

A Request for Decision form was submitted by the Assistant Agricultural Fieldman regarding the 2020 Calendar Photo Contest and M.D. Calendar.

211.20 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 authorize the 2020 M.D. annual photo contest and the annual M.D. calendar for an approximate cost of \$12,000.00 plus applicable taxes. CARRIED

Public Works, Transportation, Utilities & Safety

The Director of Transportation, Preston Iverson the Director of Safety, Ray Morrison, and the Director of Road Construction, Mark Greibrok attended the meeting from 9:18 a.m. to 9:55 a.m. The directors reported on the activities of their departments for the past month.

212.20 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 approve the Director of Transportation report as presented. CARRIED

213.20 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 approve the Director of Safety report as presented. CARRIED

214.20 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to order one dumpster with a plastic lid to be tested at a site which can be monitored. DEFEATED

215.20 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 approve the Director of Road Construction report as presented. CARRIED

A Request for Decision form was submitted by the Director of Transportation regarding the Public Works Shop Re-Opening.

216.20 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 be authorized to open all of the Public Works Shops for June 22, 2020 on the condition that all current regulations, directives, and Occupational Health and Safety directives are met. CARRIED

A Request for Decision form along with the following quotes were submitted by the Director of Road Construction regarding the 2020 Road Crack Repair:

Company	Price Per Metre	Price Per Additional Metre	Score
Malaco Holding Ltd. o/a Alberta Pavement Repairs	\$6.13	\$6.13	100/100
Federal Joint Sealing Company of Canada	\$6.85	\$6.85	96/100

217.20 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 be authorized to hire Malaco Holding Ltd. to complete the 2020 Road Crack Repair for a total cost of up to \$250,000.00 plus applicable taxes. CARRIED

A Request for Decision form along with the following quotes were submitted by the Director of Transportation regarding the purchase of a Crew Cab Truck:

Company	Truck Model	Price of Blue 2020 4x4 1500 Truck	Price of White 2020 4x4 1500 Truck	Points
Metro Ford	2020 Ford F150 Super Crew	\$40,960.25	\$40,960.25	99/100
Denwood Motors	2021 Chev 1500 Crew	\$39,430.25	N/A Due to Covid-19	94.43/100

218.20

Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 be authorized to purchase a 2021 Chev 1500 Crew Cab for \$39,430.25 plus applicable taxes from Denwood Motors. CARRIED

Councillor Lawson declares an interest for the next two items at 9:41 a.m. and leaves the room.

A Request for Decision form along with the following quotes were submitted by the Director of Transportation regarding the purchase of a Mechanical Four Wheel Drive Tractor:

Company	Year	Model	Net Price	Trade in Price	Score
Webb's Machinery	2020	New Holland T6.175	\$147,000.00	\$35,000.00	88.5/100
Redhead Equipment	2020	Case Puma 165	\$182,000.00	\$20,000.00	79.5/100
Tingley's Harvest Center	2020	M7-172 Kubota	\$125,142.86	\$40,000.00	95/100
Battle River Implements	2020	John Deere 6175 M	\$152,360.52	\$30,000.00	90.5/100

219.20

Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 be authorized to purchase a 2020 M7-172 Kubota for \$ 125,142.86 plus applicable taxes with a trade in of the existing 1997 John Deere Tractor RW7710R002643 with a value of \$40,000.00 from Tingley's Harvest Center. CARRIED

A Request for Decision form along with the following quotes were submitted by the Director of Transportation regarding the purchase of a Skid Steer:

Company	Year	Hours	Model	Price	Warranty
Brandt Tractor	2018	702	John Deere 324G	\$47,800.00	Sept. 25, 2020
Finning	2015	1737	CAT 242D	\$44,500.00 plus shipping	No
Webb's Machinery	2015	225	New Holland L223	\$51,500.00	Option for Extended
Headwater Equipment	2018	500	Bobcat S650	\$59,900.00	Yes 2 year or 2000 hour
Agland	2020	0	Bobcat S66	\$56,593.00	Yes 2 year or 2000 hour

220.20

Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to purchase a 2020 Bobcat S66 for \$56,593.00 plus applicable taxes from Agland. CARRIED

Councillor Lawson returns to the room at 9:50 a.m.

A Request for Decision form was submitted by the Assistant Municipal Administrator regarding the Clear Lake Road Speed Limit.

221.20

Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 be authorized to place additional speed signage along the road.

CARRIED

A Request for Decision form was submitted by the Director of Road Construction regarding 2020 Road Construction Schedule Change.

222.20

Moved by Clr. Andersen that the Municipal District of Wainwright No. 61 be authorized to amend motion #130.19 for the 2020 Road Construction Schedule with the following:

- REMOVE – Division 3 project – RR 40 between Twp. 453 and 454 W ½ 19-45-4 W4M (1mile)
- ADD – Division 3 project – Twp. 452 from RR 23.5 to RR 22.75 and RR 23 from Twp. 451.75 to Twp. 452.25 (1.25 miles)

CARRIED

Recreation & Community Services

Council held a discussion regarding the campgrounds in the Municipal District of Wainwright No. 61. No Action.

Finance

The Director of Finance, Tyson Boomhower, attended the meeting to report to Council on the finances for the past month.

223.20

Moved by Clr. Lawson that the accounts recorded on the attached list in the amount of \$1,570,407.95 covered by cheques numbered 81601-81743, and direct debits be approved and paid and that the payroll payments as per the attached list totaling \$264,371.34 covered by EFT numbered 900035492-900035618 be ratified. CARRIED

224.20

Moved by Clr. Andersen that the financial statement of receipts and disbursements for the month ending May 31, 2020 be adopted as written and incorporated into these minutes. CARRIED

A copy of the reserve statement as of May 31, 2020 was received and distributed to Council.

A Request for Decision form was submitted by the Director of Finance in regards to the core infrastructure funding for the Villages of Irma, Edgerton and Chauvin for 2020.

225.20

Moved by Clr. Buck that the Municipal District of Wainwright No. 61 approve funding of \$75,000 for each of the Villages of Irma, Edgerton and Chauvin in 2020 and that the following conditions apply to the funding:

- that the funding be on a year-to-year basis and reviewed annually;
- that the funding be used towards core infrastructure projects such as water, sewer and roads or as otherwise approved by council;
- funds may be stacked and carried over from year to year;
- that the villages report the use of the funds to the M.D. annually by December 31st.

CARRIED

A Request for Decision form was submitted by the Director of Finance regarding the 2020 Allocation of Municipal Sustainability Initiative (MSI) grant.

226.20 Moved by Clr. Andersen that the Municipal District of Wainwright No. 61 allocate the 2020 Municipal Sustainability Initiative (MSI) operating funding as follows:

Operating

<i>Project</i>	<i>Amount</i>
Wainwright recreation area	\$17,426.50
Irma recreation area	\$17,426.50
Edgerton recreation area	\$17,426.50
Chauvin recreation area	\$17,426.50
Wainwright fire area	\$17,426.50
Irma fire area	\$17,426.50
Edgerton fire area	\$17,426.50
Chauvin fire area	\$17,426.50
<i>Total</i>	\$139,412.00

CARRIED

227.20 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 allocate additional funds as follows from general operations to top up the 2020 MSI funding:

	<i>Amount</i>
Wainwright recreation area	\$10,000.00
Irma recreation area	\$10,000.00
Edgerton recreation area	\$10,000.00
Chauvin recreation area	\$10,000.00
Wainwright fire area	\$10,000.00
Irma fire area	\$10,000.00
Edgerton fire area	\$10,000.00
Chauvin fire area	\$10,000.00
<i>Total</i>	\$80,000.00

CARRIED

Administration & Taxation

A copy of the monthly status report was received and distributed to Council.

A Request for Decision form was submitted by the Municipal Administrator regarding the Cessation of the Greenshields Train Whistle.

228.20 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 authorize administration to request quotes for a survey for a train whistle cessation at the Hamlet of Greenshields. DEFEATED

A Request for Decision form was submitted by the Assistant Municipal Administrator regarding the Wainwright Stampede Sponsorship Request. No Action.

A copy of a letter from the Northern Lights Library System was received and distributed to Council.

A copy of a letter from the Province of Alberta regarding the Municipal Sustainability Initiative (MSI) was received and distributed to Council.

A copy of the RMA Contacts and Member Bulletins was received and distributed to Council.

Protection to Persons and Property

Municipal Property

Health & Social Services

Environment

A Request for Decision form was submitted by the Tax Clerk regarding a garbage bin quote request.

229.20 Moved by Clr. Andersen that the Municipal District of Wainwright No. 61 be authorized to proceed with the purchase of 12 three (3) yard bins from Universal Handling Equipment with metal lids at a cost of \$11,970.00 plus all applicable taxes. **CARRIED**

Universal Handling Equipment	With Metal Lids	With Plastic Lids
12-3 Yard Bins	\$910/ bin- \$10,920.00	\$900/ bin- \$10,800.00
Freight	\$1,050	\$1,050
GST	\$598.50	\$592.50
Total	\$12,568.50	\$12,442.50

Bylaws

Bylaw No. 1662 – A Bylaw of the Municipal District of Wainwright No. 61, in the Province of Alberta, to authorize the borrowing of money for the purpose of financing operating expenditures.

230.20 Moved by Clr. Wilkinson that Bylaw No. 1662 pass the first reading. **CARRIED**

231.20 Moved by Clr. Cummins that Bylaw No. 1662 pass the second reading. **CARRIED**

232.20 Moved by Clr. Buck that Bylaw No. 1662 proceed to the third reading at this meeting. **CARRIED UNANIMOUSLY**

233.20 Moved by Clr. Lawson that Bylaw No. 1662 pass the third reading. **CARRIED**

Development

The Development Officer, Kim Christensen attended the meeting to report to Council on the activities of the Development Department for the past month.

234.20 Moved by Clr. Buck that the Development Officer's report be accepted as presented which included the following subdivision application that was supported by the MPC at their June 8th, 2020 meeting:

- 20-R-135 (NW 20-42-2 W4M) 19.08 acres.

CARRIED

A copy of the June 8th, 2020 MPC meeting minutes was received and distributed to Council.

A Request for Decision form was submitted by the Development Officer regarding a request to hold a public hearing for Bylaw #1658 with the new legislation regarding meeting procedures due to the COVID-19 pandemic. No Action.

A Request for Decision form was submitted by the Development Officer regarding the Code of Practice for SW 24-41-5 W4M gravel pit.

235.20 Moved by Clr. Andersen that the MD of Wainwright No. 61 be authorized to hire WSP to complete the Code of Practice document and submit to Alberta Environment for registration in the gravel pit located at SW 24-41-5 W4M for \$20,602.80 plus applicable taxes. CARRIED

PAYSHEETS

236.20 Moved by Clr. Wilkinson that the paysheets be approved as presented. CARRIED

COMMITTEE REPORTS

237.20 Moved by Clr. Valleau that the following Committee Reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Family & Community Services, Battle River Foundation, Wainwright Landfill, East Central E911, Community Health Foundation, Northern Lights Library Systems, and Wainwright Economic Development Board. CARRIED

IN CAMERA

238.20 Moved by Clr. Cummins that Council move to a closed session at 10:46 a.m. to discuss an item of privileged information as per Section 16(1) (c) (i), FOIP, and as per Section 197(2) of the *Municipal Government Act* 2000 and amendments. CARRIED

239.20 Moved by Clr. Andersen that Council return to the open meeting at 11:05 a.m. CARRIED

240.20 Moved by Clr. Cummins that this meeting be adjourned at 11:06 a.m. CARRIED

Reeve

Municipal Administrator

Assistant Municipal Administrator

(1/2 day)