

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Friday March 20th, 2020 commencing at 9:00 a.m.

Present: Councillors Ted Wilkinson, Oscar Buck and Ryley Andersen
Staff present: Municipal Administrator Kelly Buchinski, Finance Clerk Mackenzie Bethune, and from the Star News, Roger Holmes 9:00 a.m. to end.

Present Via Teleconference:

Reeve Bob Barss, Councillors Phil Valleau, Bruce Cummins, Bill Lawson and Assistant Municipal Administrator Neil Loonen.

CALL TO ORDER

Reeve Barss called the meeting to order at 9:00 a.m.

Reeve Barss in the Chair.

This is the official record for the proceedings.

75.20 Moved by Clr. Cummins that the agenda be adopted as presented. CARRIED

76.20 Moved by Clr. Lawson that the following items be added to or deleted from the agenda:

Added:

Delegations

- a. 9:30 a.m. – Duncan Campbell – DEM

Administration & Taxation

- i. RFD – Property Purchase
- j. RFD – Change Planning Meeting Date
- k. Village of Irma – Request for Assistance
- l. RFD – Open House – Postpone
- m. RFD – Business Continuity Plan

Deleted:

Delegations

- a. 9:30 a.m. – Jamie Malone – AHS

Administration & Taxation

- f. RFD – Personnel – Emergent

In- Camera Issues

- 1. Land Purchase
- 2. Gravel Agreement

CARRIED UNANIMOUSLY

77.20 Moved by Clr. Andersen that the minutes of the Council Meeting held February 18th, 2020 be adopted as presented. CARRIED

NEW BUSINESS

Agriculture Service Board

Agricultural Fieldman, James Schwindt, attended the meeting from 9:05 a.m. to 9:14 a.m. and reported to Council on the activities of the Agricultural Services Department for the past month.

78.20 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 approve the Agricultural Fieldman's report as presented. CARRIED

A copy of the March 6th, 2020 ASB meeting minutes was received and distributed to Council as information.

A Request for Decision form was submitted by the Agricultural Fieldman regarding purchasing additional 2% LSC (Liquid Strychnine Concentrate) in 2020.

79.20 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize the Agricultural Fieldman to purchase an additional 140 cases of 2% LSC (Liquid Strychnine Concentrate) at a cost of \$259.00/case for a total of \$36,260.00 plus applicable taxes. CARRIED

Public Works, Transportation, Utilities & Safety

The Director Transportation, Preston Iverson attended the meeting from 9:15 a.m. to 9:39 a.m. The Director of Safety, Ray Morrison and the Director of Road Construction, Mark Greibrok attended the meeting from 9:19 a.m. to 9:39 a.m. The directors reported on the activities of their departments for the past month.

80.20 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 approve the Director of Transportation report as presented. CARRIED

81.20 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 approve the Director of Safety report as presented. CARRIED

82.20 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 approve the Director of Road Construction report as presented. CARRIED

A Request for Decision form was submitted by the Director of Road Construction regarding prices for 2020 Contracted Equipment:

<u>Contractor</u>	<u>Equipment</u>	<u>Price</u>
BEL Contracting Ltd.	Excavator (40,000-50,000 kg)	\$270/hour
	LGP Crawler Tractor w/ 6 way Dozer & Ripper	\$255/hour
	Loader	\$155/hour
	Semi-Tractor w/ Tri-Axle End Dump	\$165/hour
Iron Addicts Construction Ltd.	Excavator (18,000-22,000 kg)	\$190/hour
	Excavator (40,000-50,000 kg)	\$322.80/hour
	Crawler Tractor (36,000-40,000 kg)	\$300/hour
	Crawler Tractor (25,000-30,000 kg)	\$295.12/hour
	Water Truck	\$180/hour
	Self-Propelled Packer	\$9600/month
	Motor Scraper (Group 3)	\$388.80/hour
	LGP Crawler Tractor w/ 6 way Dozer & Ripper	\$200.92/hour

	Motor Scraper (Group 4)	\$420/hour
	Tandem Axle Dump Truck w/ Pup	\$198/hour
	Tandem Axle Dump Truck	\$180/hour
	Loader	\$200.40/hour
	Semi-Tractor w/ Tri-Axle End Dump	\$204/hour
Ironworks Machinery Ltd.	Self-Propelled Packer	\$5760/month
JAPA Equipment Rentals Inc	Self-Propelled Packer	\$6000/month
Ron's Vacuum Service Ltd.	Water Truck	\$125/hour
Rotten Rods Contracting	LGP Crawler Tractor w/ 6 way Dozer & Ripper	\$150/hour
Sharp Underground Inc.	Excavator (18,000-22,000 kg)	\$149/hour
	Excavator (40,000-50,000 kg)	\$158/hour
	Crawler Tractor (36,000-40,000 kg)	\$178/hour
	Crawler Tractor (25,000-30,000 kg)	\$168/hour
	Water Truck	\$157/hour
	Tandem Axle Dump Truck w/ Pup	\$135/hour
	Tandem Axle Dump Truck	\$115/hour
	Loader	\$150/hour
	Semi-Tractor w/ Tri-Axle End Dump	\$175/hour
Tonka Vacuum Service Ltd. O/A Tonka Oilfield Service	Excavator (18,000-22,000 kg)	\$160/hour
	Excavator (40,000-50,000 kg)	\$200/hour
	Crawler Tractor (36,000-40,000 kg)	\$160/hour
	Crawler Tractor (25,000-30,000 kg)	\$220/hour
	LGP Crawler Tractor w/ 6 way Dozer & Ripper	\$200/hour
	Tri Axle Dump Truck w/ Pup	\$170/hour
	Tandem Axle Dump Truck	\$135/hour
	Loader	\$160/hour
	Semi-Tractor w/ Tri-Axle End Dump	\$170/hour

83.20

Moved by Clr. Wilkinson that the Directors be authorized to hire the lowest quote per piece of contract equipment if available, on an as needed basis. CARRIED

A Request for Decision form along with the following quotes were submitted by the Municipal Administrator regarding the RFP results for Auction Services for the sale of (2) 627H Caterpillar Scrapers and (1) RM500 Caterpillar Reclaimer.

COMPANY	GUARANTEED PRICE	COMMISSION	POINTS
Ritchie Bros. Auctioneers	\$859,050.00	10% up to guaranteed price and 15% thereafter	100/100
Michener Allen Auctioneering Ltd.	\$715,000.00	\$80,000 on guaranteed sale price and 15% in excess of \$795,000	86/100

84.20 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize The Director of Transportation to obtain a guaranteed offer for a 2012 Caterpillar 627H Scraper (S/N CAT0627HTDBW00224) and a 2014 Caterpillar 627H Scraper (S/N CAT0627HLDBW00346) less the sale price of the 2007 RM500 Caterpillar from Ritchie Bros. Auctioneers and that the scrapers be sent to auction at Ritchie Bros. Auctioneers in April 2020. CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding the offer to purchase the 2007 RM500 Caterpillar Reclaimer (S/N CATRM500EASW00185).

85.20 Moved by Clr. Andersen that the Municipal District of Wainwright No. 61 accept the offer of Red Ram Truck and Equipment for the purchase of the 2007 RM500 Caterpillar Reclaimer (S/N CATRM500EASW00185) for a price of \$241,500.00 including all applicable taxes. CARRIED

DELEGATION Duncan Campbell, DEM for the Municipal District of Wainwright No. 61 attended the meeting from 9:40 a.m. to 10:07 a.m. and updated Council on the recent situation in regard to COVID-19.

Recreation & Community Services

Finance

The Municipal Administrator, Kelly Buchinski, reported to Council on the finances for the past month.

86.20 Moved by Clr. Wilkinson that the accounts recorded on the attached list in the amount of \$2,440,217.67 covered by cheques numbered 81238-81360, and direct debits be approved and paid and that the payroll payments as per the attached list totaling \$194,020.23 covered by EFT numbered 900035226-900035316 be ratified. CARRIED

87.20 Moved by Clr. Valleau that the financial statement of receipts and disbursements for the month ending February 29, 2020 be adopted as written and incorporated into these minutes. CARRIED

A copy of the reserve statement as of February 29, 2020 was received and distributed to Council.

Donald L. Isaman Professional Corporation submitted a handout of 2019 Audited Financial Statements to Council.

88.20 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 2019 Audited Financial Statement be approved as submitted. CARRIED

Administration & Taxation

A copy of the monthly status report was received and distributed to Council.

A Request for Decision form was submitted by the Assistant Municipal Administrator regarding the Intermunicipal Collaboration Frameworks for the County of Minburn, Beaver County, Flagstaff County, and County of Vermilion River.

89.20 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 adopt the presented Intermunicipal Collaboration Framework with the County of Minburn and have all parties sign the document as required. CARRIED

90.20 Moved by Clr. Andersen that the Municipal District of Wainwright No. 61 adopt the presented Intermunicipal Collaboration Framework with Beaver County and have all parties sign the document as required. CARRIED

91.20 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 adopt the presented Intermunicipal Collaboration Framework with Flagstaff County and have all parties sign the document as required. CARRIED

92.20 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 adopt the presented Intermunicipal Collaboration Framework with the County of Vermilion River and have all parties sign the document as required. CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding the informal membership of Northern Alberta Mayors and Reeves Caucus.

93.20 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize Reeve Barss to become a member of the Northern Alberta Mayors and Reeves Caucus. CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding a request from MCSnet to support their funding application to the Canadian Radio-television and Telecommunications Commission Broadband Fund Program.

94.20 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 be authorized to send a letter supporting MCSnet's application to the Canadian Radio-television and Telecommunications Commission Broadband Fund Program. CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding the closure of the M.D. of Wainwright Administration Office and M.D. Shops due to the COVID-19 pandemic.

95.20 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to close the M.D. of Wainwright Administration Office and M.D. Shops to the public until further notice due to the COVID-19 pandemic. CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding the purchase of 15.63 acres on the SW 36-45-10 W4M and 3.41 acres on NW 25-45-10 W4M for the completion of road construction on the rail crossing at Highway 14 and Range Road 101.

96.20 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 be authorized to purchase 15.63 acres on the SW 36-45-10 W4M and 3.41 acres on NW 25-45-10 W4M for the completion of road construction on the rail crossing at Highway 14 and Range Road 101 for a cost of \$83,000.00 including all applicable taxes. CARRIED

A Request for Decision form was submitted by the Municipal Administrator in regards to changing the Planning Meeting date.

97.20 Moved by Clr. Andersen that the Municipal District of Wainwright No. 61 postpone the Planning Meeting date from March 27, 2020 to April 7, 2020 at 9:00 a.m. at the Administration Building. CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding a request for assistance from the Village of Irma.

98.20 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 authorize administration to provide support to the Village of Irma and support Assistant Municipal Administrator, Neil Loonen to act as interim Deputy DEM as required until the Village of Irma CAO position is filled. CARRIED

A Request for Decision form was submitted by the Assistant Municipal Administrator in regards to the 2020 Open House.

99.20 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 postpone the 2020 Open House from April 21, 2020 to a date to be determined. CARRIED

A Request for Decision form was submitted by the Municipal Administrator in regards to a Business Continuity Plan for the Municipal District of Wainwright No. 61.

100.20 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 adopt the presented Business Continuity Plan for the Municipal District of Wainwright No. 61 as presented at this meeting. CARRIED

A copy of the RMA Contacts and Member Bulletins was received and distributed to Council.

Protection to Persons and Property

A Request for Decision form was submitted by the Municipal Administrator in regards to entering into a Mutual Aid Fire Control Agreement with the Government of Alberta to prevent and control wildfires.

101.20 Moved by Clr. Andersen that the Municipal District of Wainwright No. 61 be authorized to enter into a Mutual Aid Fire Control Agreement with the Government of Alberta to prevent and control wildfires as presented at this meeting. CARRIED

Municipal Property

102.20 Moved by Clr. Andersen that the Municipal District of Wainwright No. 61 recess the regular council meeting. CARRIED

Reeve Barss relinquished the Chair to Deputy Reeve Wilkinson for the Public Hearing during this meeting.

PUBLIC HEARING Present at the Hearing were Bob Barss, Oscar Buck, Ryley Andersen, Bruce Cummins, Ted Wilkinson, Bill Lawson, Phil Valleau, Kelly Buchinski, Mackenzie Bethune, Kim Christensen and Roger Holmes.

The purpose of the hearing was to hear public concerns regarding Bylaw No. 1656 – A Bylaw of the Municipal District of Wainwright No. 61, in the Province of Alberta being a Bylaw to amend Bylaw No. 1318, as amended to May 15, 2007, of the Municipal District of Wainwright No. 61 to amend the Land Use Designation of a portion of SE 16-46-5 W4M from Agricultural District to Country Residential District.

Clr. Wilkinson called the hearing to order at 10:39 a.m.

Clr. Wilkinson asked if there were any written submissions. There were none.

Clr. Wilkinson asked if there were any oral submissions. There were none.

103.20 Moved by Clr. Buck that the hearing be adjourned at 10:41 a.m.
CARRIED

104.20 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 return to the regular Council meeting after ending the public hearing.
CARRIED

Reeve Barss resumed the Chair.

105.20 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 recess the regular council meeting. CARRIED

Present at the Hearing were Bob Barss, Oscar Buck, Ryley Andersen, Bruce Cummins, Ted Wilkinson, Bill Lawson, Phil Valteau, Kelly Buchinski, Mackenzie Bethune, Kim Christensen and Roger Holmes.

The purpose of the hearing was to hear public concerns regarding Bylaw No. 1657 – A Bylaw of the Municipal District of Wainwright No. 61, in the Province of Alberta being a Bylaw to amend Bylaw No. 1318, as amended to May 15, 2007, of the Municipal District of Wainwright No. 61 to amend the Land Use Designation of a portion of SE 16-45-4 W4M from Agricultural District to Country Residential District.

Chair Wilkinson called the hearing to order at 10:46 a.m.

Chair Wilkinson asked if there were any written submissions. There were none.

Chair Wilkinson asked if there were any oral submissions. There were none.

106.20 Moved by Clr. Buck that the hearing be adjourned at 10:48 a.m.
CARRIED

107.20 Moved by Clr. Andersen that the Municipal District of Wainwright No. 61 return to the regular Council meeting after ending the public hearing.
CARRIED

Health & Social Services

Environment

Bylaws

The Development Officer, Kim Christensen attended the meeting from 11:23 a.m. to 11:34 a.m. to report to Council on the activities of the Development Department for the past month.

Bylaw No. 1656 – A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta being a Bylaw to amend Bylaw No. 1318, as

amended to May 15, 2007, of the Municipal District of Wainwright No. 61 to amend the Land Use Designation of a portion of SE 16-46-5 W4M from Agricultural District to Country Residential District.

108.20 Moved by Clr. Lawson that Bylaw No. 1656 pass the second reading.
CARRIED

109.20 Moved by Clr. Cummins that Bylaw No. 1656 pass the third and final reading. CARRIED

Bylaw No. 1657 – A Bylaw of the Municipal District of Wainwright No. 61, in the Province of Alberta being a Bylaw to amend Bylaw No. 1318, as amended to May 15, 2007, of the Municipal District of Wainwright No. 61 to amend the Land Use Designation of a portion of SE 16-45-4 W4M from Agricultural District to Country Residential District.

110.20 Moved by Clr. Andersen that Bylaw No. 1657 pass the second reading.
CARRIED

111.20 Moved by Clr. Valleau that Bylaw No. 1657 pass the third and final reading. CARRIED

Bylaw No. 1658 – A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta being a Bylaw for the adoption of an off-site levy for the purpose of covering the costs associated with the upgrades to the intersection of Township Road 444 and Highway 41 and Township Road 442 and Highway 41 when these upgrades are called for by Alberta Transportation.

112.20 Moved by Clr. Cummins that Bylaw No. 1658 pass the first reading.
CARRIED

Bylaw No. 1659 – A Bylaw of the Municipal District of Wainwright No. 61, in the Province of Alberta being a Bylaw to amend Bylaw No. 1318, as amended to May 15, 2007, of the Municipal District of Wainwright No. 61 to amend the Land Use Designation of a portion of NW 6-44-6 W4M from Agricultural District to Country Residential District.

113.20 Moved by Clr. Lawson that Bylaw No. 1659 pass the first reading.
CARRIED

Development

114.20 Moved by Clr. Lawson that the Development Officer's report be accepted as presented. CARRIED

PAYSHEETS

115.20 Moved by Clr. Andersen that the paysheets be approved as presented.
CARRIED

COMMITTEE REPORTS

116.20 Moved by Clr. Wilkinson that the following Committee Reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Family & Community Services, Battle River Foundation, Wainwright Landfill, East Central E911, Community Health Foundation, Northern Lights Library Systems, and Wainwright Economic Development Board. CARRIED

117.20 Moved by Clr. Wilkinson that this meeting be adjourned at 10:54 a.m.
CARRIED

Reeve

Municipal Administrator

Finance Clerk

(1/2 day)