

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Tuesday, February 18<sup>th</sup>, 2020 commencing at 9:00 a.m.

Present: Reeve Bob Barss, Councillors Ted Wilkinson, Ryley Andersen, Bruce Cummins, Bill Lawson and Oscar Buck. Staff present: Municipal Administrator Kelly Buchinski, Municipal Accountant Karrie Gau, Assistant Municipal Administrator Neil Loonen, and from the Star News, Roger Holmes 9:26 a.m. to 11:41 a.m.

Absent: Councillor Phil Valleau

## CALL TO ORDER

The Reeve called the meeting to order at 9:00 a.m.

Reeve Barss in the Chair.

This is the official record for the proceedings.

31.20 Moved by Clr. Cummins that the agenda be adopted as presented. CARRIED

32.20 Moved by Clr. Andersen that the minutes of the Council Meeting held January 17<sup>th</sup>, 2020 be adopted as presented. CARRIED

## NEW BUSINESS

### Agriculture Service Board

Assistant Agricultural Fieldman, Tanis Ponath, attended the meeting from 9:01 a.m. to 9:06 a.m. and reported to Council on the activities of the Agricultural Services Department for the past month.

33.20 Moved by Clr. Andersen that the Municipal District of Wainwright No. 61 approve the Agricultural Fieldman's report as presented. CARRIED

### Public Works, Transportation, Utilities & Safety

The Director of Safety, Ray Morrison, the Director of Road Construction, Mark Greibrok, and the Director of Transportation, Preston Iverson, attended the meeting from 9:08 a.m. to 9:44 a.m. The directors reported on the activities of their departments for the past month.

34.20 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 approve the Director of Transportation report as presented. CARRIED

35.20 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 approve the Director of Safety report as presented. CARRIED

36.20 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 approve the Director of Road Construction report as presented. CARRIED

A Request for Decision form was submitted by the Director of Transportation requesting the purchase of two (2) 2020 division graders with the results summarized as follows:

Company	Make	Model	Price	Trade-in Proceeds	Net Cost	Points
Brandt	John Deere	772GP	\$970,000.00	\$305,000.00	\$665,000.00	100/100
Finning	CAT	150 AWD	\$960,000.00	\$251,400.00	\$708,600.00	76.5/100

37.20 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 authorize the purchase of:  
two (2) 2020 772GP graders with snow plow equipment and 5-year warranty from Brandt Tractor Ltd. for a total cost of \$970,000.00 less total trade-ins of \$305,000.00 for a net cost of \$665,000.00 plus applicable taxes with the trade-in of the 2015 John Deere 772GP grader S/N 1DW772GPVFF666933 and the 2015 John Deere 772GP grader S/N 1DW772GPJFF667156. CARRIED

A Request for Decision form was submitted by the Director of Road Construction regarding the 2020 Fencing Contract.

38.20 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize the extension of the fencing contract for 2020 to A-1 Fencing for the 2020 following quoted prices:

New Fence	Per Mile	Extra Braces	Extra Gates	Cross Fence Tie Ins
	\$2,200.00	\$10/per brace	\$25/per gate	\$10/per tie in
Temporary Fence	Per Mile	Extra Braces	Extra Gates	Cross Fence Tie Ins
	\$1,600.00	\$10/per brace	\$25/per gate	
Miscellaneous		Removal of Old Wire	Hourly Rate	
		\$900/per mile	\$100.00/hr.	

CARRIED

### Recreation & Community Services

#### Finance

The Municipal Accountant, Karrie Gau, reported to Council on the finances for the past month.

39.20 Moved by Clr. Wilkinson that the accounts recorded on the attached list in the amount of \$3,327,410.01 covered by cheques numbered 81113-81237, and direct debits be approved and paid and that the payroll payments as per the attached list totaling \$175,358.58 covered by EFT numbered 900035137-900035225 be ratified. CARRIED

40.20 Moved by Clr. Buck that the financial statement of receipts and disbursements for the month ending January 31, 2020 be adopted as written and incorporated into these minutes. CARRIED

A copy of the reserve statement as of January 31, 2020 was received and distributed to Council.

### **DELEGATION**

Lindsay Cameron, from the Wainwright Early Years Coalition, attended Council from 10:05 a.m. to 10:40 a.m. to talk to Council about the services that the Wainwright Early Years Coalition provides to the Municipal District of Wainwright.

#### Administration & Taxation

A copy of the monthly status report was received and distributed to Council.

A Request for Decision form was submitted by the Municipal Accountant in regards to the 2019 reserve allocation.

- 41.20 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 allocate reserves effective as of December 31<sup>st</sup>, 2019 as follows:

2019 Reserve Allocation		
Public Works	Roads	\$1,500,000.00
	Road Resurfacing	\$1,500,000.00
Total		\$3,000,000.00

CARRIED

A Request for Decision form was submitted by the Assistant Municipal Administrator in regards to the 2020 Open House.

- 42.20 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 set the annual M.D. Open House for April 21, 2020 from 4:00 p.m. to 6:00 p.m. at the M.D. Administration Building. CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding a request from Xplornet to support their funding application to the Canadian Radio-television and Telecommunications Commission Broadband Fund Program.

- 43.20 Moved by Clr. Andersen that the Municipal District of Wainwright No. 61 be authorized to send a letter supporting Xplornet's application to the Canadian Radio-television and Telecommunications Commission Broadband Fund Program. CARRIED

A letter was received from Alberta Infrastructure and was distributed to council in regards to the Investing in Canada Infrastructure Program expression of interest for the Greenshields Lagoon Upgrade.

A Request for Decision form was submitted by the Municipal Administrator in regards to the Safety Program Support for the Wainwright Regional Waste to Energy Authority.

- 44.20 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 authorize the Director of Safety to assist the Wainwright Regional Waste to Energy Authority with their safety program for 2020 once an agreement is reached. CARRIED

A letter was received from Alberta Transportation and distributed to Council regarding the Strategic Transportation Infrastructure Program Local Municipal Initiatives component for Gilt Edge Road (formerly highway 614).

A copy of the RMA Contacts and Member Bulletins was received and distributed to Council.

## **DELEGATION**

Glenda Farnden, STARS Senior Municipal Relations Liaison, attended Council at 11:00 a.m. to 11: 23 a.m. to update Council on the STARS Rural Initiative Program and to provide an overview of STARS activity, new developments, stats for the municipality and surrounding areas, and to thank the municipality for their continued funding.

### **Protection to Persons and Property**

A Request for Decision form was submitted by the Municipal Administrator regarding the purchase of a rescue unit for the Wainwright Fire Department.

- 45.20 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 be authorized to cost-share fifty percent of the cost of a new rescue unit for the Wainwright Fire Department for a quoted price of \$244,350.00 less trade in of \$35,000.00 for a net cost of \$104,675.00 plus applicable taxes to be funded by the Wainwright Rural Fire Reserve. CARRIED

### Municipal Property

A Request for Decision form was submitted by the Municipal Administrator regarding the grazing lease on NE 19-43-2 W4M.

- 46.20 Moved by Clr. Buck that the Municipal District of Wainwright enter into a four-year grazing lease from April 1, 2020 to March 31, 2024 with the interested party for 43.3 acres in NE 19-43-2 W4M at an annual lease rate of \$1.00 per acre with payments to be made April 1<sup>st</sup> annually.

CARRIED

### Health & Social Services

#### Environment

#### Bylaws

The Development Officer, Kim Christensen attended the meeting from 11:23 a.m. to 11:34 a.m. to report to Council on the activities of the Development Department for the past month.

Bylaw No. 1651 – A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta being a bylaw for the purpose of establishing an Intermunicipal Collaboration Framework with the Village of Chauvin.

- 47.20 Moved by Clr. Buck that Bylaw No. 1651 pass the first reading.

CARRIED

- 48.20 Moved by Clr. Andersen that Bylaw No. 1651 pass the second reading.

CARRIED

- 49.20 Moved by Clr. Cummins that Bylaw No. 1651 proceed to the third reading at this meeting. CARRIED UNANIMOUSLY

- 50.20 Moved by Clr. Wilkinson that Bylaw No. 1651 pass the third and final reading. CARRIED

Bylaw No. 1652 – A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta being a bylaw for the purpose of establishing an Intermunicipal Collaboration Framework with the Village of Edgerton.

- 51.20 Moved by Clr. Cummins that Bylaw No. 1652 pass the first reading.

CARRIED

- 52.20 Moved by Clr. Wilkinson that Bylaw No. 1652 pass the second reading.

CARRIED

- 53.20 Moved by Clr. Andersen that Bylaw No. 1652 proceed to the third reading at this meeting. CARRIED UNANIMOUSLY

- 54.20 Moved by Clr. Lawson that Bylaw No. 1652 pass the third and final reading. CARRIED

Bylaw No. 1653 – A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta being a bylaw for the purpose of establishing an Intermunicipal Collaboration Framework with the Village of Irma.

- 55.20 Moved by Clr. Lawson that Bylaw No. 1653 pass the first reading.  
CARRIED
- 56.20 Moved by Clr. Buck that Bylaw No. 1653 pass the second reading.  
CARRIED
- 57.20 Moved by Clr. Cummins that Bylaw No. 1653 proceed to the third reading at this meeting. CARRIED UNANIMOUSLY
- 58.20 Moved by Clr. Andersen that Bylaw No. 1653 pass the third and final reading. CARRIED
- Bylaw No. 1654 – A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta being a bylaw for the purpose of establishing an Intermunicipal Collaboration Framework with the Town of Wainwright.
- 59.20 Moved by Clr. Cummins that Bylaw No. 1654 pass the first reading.  
CARRIED
- 60.20 Moved by Clr. Wilkinson that Bylaw No. 1654 pass the second reading.  
CARRIED
- 61.20 Moved by Clr. Lawson that Bylaw No. 1654 proceed to the third reading at this meeting. CARRIED UNANIMOUSLY
- 62.20 Moved by Clr. Buck that Bylaw No. 1654 pass the third and final reading.  
CARRIED
- Bylaw No. 1655 – A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta being a bylaw for the purpose of amending Bylaw No. 1396 a bylaw providing for the establishment and operation of fire protection services.
- 63.20 Moved by Clr. Buck that Bylaw No. 1655 pass the first reading.  
CARRIED
- 64.20 Moved by Clr. Andersen that Bylaw No. 1655 pass the second reading.  
CARRIED
- 65.20 Moved by Clr. Cummins that Bylaw No. 1655 proceed to the third reading at this meeting. CARRIED UNANIMOUSLY
- 66.20 Moved by Clr. Wilkinson that Bylaw No. 1655 pass the third and final reading. CARRIED
- Bylaw No. 1656 – A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta being a Bylaw to amend Bylaw No. 1318, as amended to May 15, 2007, of the Municipal District of Wainwright No. 61 to amend the Land Use Designation of a portion of SE 16-46-5 W4M from Agricultural District to Country Residential District.
- 67.20 Moved by Clr. Andersen that Bylaw No. 1656 pass the first reading.  
CARRIED
- 68.20 Moved by Clr. Cummins that a Public Hearing be set for 10:30 a.m. on March 20<sup>th</sup>, 2020 for Bylaw No. 1656 at the Municipal District of Wainwright No. 61 Administration Building. CARRIED
- Bylaw No. 1657 – A Bylaw of the Municipal District of Wainwright No. 61, in the Province of Alberta being a Bylaw to amend Bylaw No. 1318, as amended to May 15, 2007, of the Municipal District of Wainwright No. 61 to amend the Land Use Designation of a portion of SE 16-45-4 W4M from Agricultural District to Country Residential District.

69.20 Moved by Clr. Andersen that Bylaw No. 1657 pass the first reading.  
CARRIED

70.20 Moved by Clr. Buck that a Public Hearing be set for 10:45 a.m. on March 20<sup>th</sup>, 2020 for Bylaw No. 1657 at the Municipal District of Wainwright No. 61 Administration Building. CARRIED

**Development**

71.20 Moved by Clr. Wilkinson that the Development Officer’s report be accepted as presented. CARRIED

A copy of the February 10<sup>th</sup>, 2020 MPC meeting minutes was received and distributed to Council.

**PAYSHEETS**

72.20 Moved by Clr. Lawson that the paysheets be approved as presented.  
CARRIED

**COMMITTEE REPORTS**

73.20 Moved by Clr. Wilkinson that the following Committee Reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Family & Community Services, Battle River Foundation, Wainwright Landfill, East Central E911, Community Health Foundation, Northern Lights Library Systems, and Wainwright Economic Development Board. CARRIED

74.20 Moved by Clr. Buck that this meeting be adjourned at 11:41 a.m.  
CARRIED

\_\_\_\_\_  
Reeve

\_\_\_\_\_  
Municipal Administrator

\_\_\_\_\_  
Assistant Municipal Administrator

(1/2 day)