

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Tuesday, December 17th, 2019 commencing at 9:00 a.m.

Present: Reeve Bob Barss, Councillors Ted Wilkinson, Ryley Andersen, Phil Valleau, Bruce Cummins, Bill Lawson and Oscar Buck. Staff present: Municipal Administrator Kelly Buchinski, Municipal Accountant Karrie Gau, and Assistant Municipal Administrator Neil Loonen.

CALL TO ORDER

The Reeve called the meeting to order at 9:00 a.m.

Reeve Barss in the Chair.

This is the official record for the proceedings.

534.19 Moved by Clr. Andersen that the agenda be adopted as presented. CARRIED

535.19 Moved by Clr. Cummins that the following items be added to the agenda:

ADDITIONS:

In-Camera

1. Tax Issue

CARRIED UNANIMOUSLY

536.19 Moved by Clr. Lawson that the minutes of the Council Meeting held November 19th, 2019 be adopted as presented. CARRIED

NEW BUSINESS

Agriculture Service Board

Agricultural Fieldman, James Schwindt, and Assistant Agricultural Fieldman, Tanis Ponath attended the meeting from 9:02 a.m. to 9:05 a.m. and reported to Council on the activities of the Agricultural Services Department for the past month.

537.19 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 approve the Agricultural Fieldman's report as presented. CARRIED

A copy of the December 9th, 2019 ASB meeting minutes was received and distributed to Council as information.

Public Works, Transportation, Utilities & Safety

The Director of Safety, Ray Morrison, the Director of Road Construction, Mark Greibrok, and the Director of Transportation, Preston Iverson, attended the meeting from 9:05 a.m. to 9:25 a.m. The directors reported on the activities of their departments for the past month, including the year to date Gravel per Division Report.

538.19 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize the Director of Transportation to proceed with advertising a request for proposal for two division graders with a trade in of 772GP Division 4 grader serial number 1DW772GPVFF666933 and 772 GP Division 1 grader serial number 1DW772GPJFF667156 and further that one year of extended warranty be purchased for the 872 GP oiling grader serial number 1DW872GPCFF666711 for an approximate cost of \$11,600.00 plus applicable taxes. CARRIED

539.19 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 approve the Director of Transportation report as presented. CARRIED

540.19 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 approve the Director of Safety report as presented. CARRIED

541.19 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 approve the Director of Road Construction report as presented. CARRIED

Recreation & Community Services

A Request for Decision form was submitted by the Municipal Administrator regarding a request from the Wainwright Runners for permission to use the Ascot and Area Recreation Trail to hold their 2020 Bison Run on April 26th, 2020.

542.19 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 authorize the Wainwright Runners to host their 2020 Bison Run on the Ascot and Area Recreation Trail (RR #70) on April 26th, 2020 subject to proper insurance being in place and each participant signing a waiver of liability and furthermore that we authorize the closing of the road for this event. CARRIED

Finance

The Municipal Accountant, Karrie Gau, reported to Council on the finances for the past month.

543.19 Moved by Clr. Lawson that the accounts recorded on the attached list in the amount of \$24,859,167.49 covered by cheques numbered 80797-80959, and direct debits be approved and paid and that the payroll payments as per the attached list totaling \$275,192.41 covered by EFT numbered 900034856-900035000 be ratified. CARRIED

544.19 Moved by Clr. Andersen that the financial statement of receipts and disbursements for the month ending November 30th, 2019 be adopted as written and incorporated into these minutes. CARRIED

A copy of the reserve statement as of November 30th, 2019 was received and distributed to Council.

A Request for Decision form was submitted by the Municipal Accountant regarding the Interim Budget for 2020.

545.19 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 adopt the 2019 Operating and Capital Budget as the Interim Budget for 2020. CARRIED

A copy of a letter from Donald L. Isaman Professional Corporation was received and distributed to Council regarding 2019 audit planning and the engagement letter for the audit.

Administration & Taxation

A copy of the monthly status report was received and distributed to Council.

A Request for Decision form was submitted by the Assistant Municipal Administrator regarding the RMA District No. 5 meeting January 10th, 2020 at St. Paul.

546.19 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 authorize Council and Administration to attend the RMA District No. 5

meeting on January 10, 2020 hosted by the County of St. Paul.
CARRIED

A Request for Decision form was submitted by the Tax Clerk regarding tax cancellation of the balance of the 2019 Department of National Defense grant.

- 547.19 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 authorize the following tax cancellations:
- Roll #233801 in the amount of \$1,990.17
 - Roll #1000000 in the amount of \$4,135.00

CARRIED

A Request for Decision form was submitted by the Assistant Municipal Administrator regarding the 2020 Alberta Community Partnership Grant Application.

- 548.19 Moved by Clr. Andersen that the Municipal District of Wainwright No. 61 be authorized to apply for funding for the implementation of a regional emergency management plan with the Villages of Irma, Chauvin and Edgerton and the Town of Wainwright under the 2020 Alberta Community Partnerships Program utilizing the Intermunicipal Collaboration component and that the Municipal District of Wainwright No. 61 be the managing partner. CARRIED

A Request for Decision form was submitted by the Municipal Administrator in regards to the Assistance for the Wainwright Regional Waste to Energy Authority.

- 549.19 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 extend the existing Supervisor Assistant Agreement with Wainwright Regional Waste Authority until March 31, 2020. CARRIED

A Request for Decision form was submitted by the Assistant Municipal Administrator in regards to the Northern Lights Library System Capita Rate Increase.

- 550.19 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 advise the Northern Lights Library System that the municipality is in favor of the 2020 proposed levy increase from \$10.30 per capita to \$10.46 per capita with a total 2020 levy of \$46,850.34. CARRIED

A letter from Alberta Municipal Affairs in regards to the future of the Municipal Sustainability Initiative Grant was received and distributed to Council as information.

A copy of the RMA Contacts and Member Bulletins was received and distributed to Council.

Protection to Persons and Property

A Request for Decision form was submitted by the Assistant Municipal Administrator in regards to the East Central 911 2020 Budget.

- 551.19 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 accept the 2020 East Central 911 levy which is being maintained at \$6.40 per capita with a total 2020 levy of \$28,665.50. CARRIED

DELEGATIONS Scott Walker from the Town of Wainwright attended Council from 9:43 a.m. to 9:50 a.m. to request support for a Joint Recreation Plan for the Wainwright Area.

A Request for Decision form was submitted by the Assistant Municipal

- 552.19 Administrator to Council in regards to an Alberta Community Partnership Grant Letter of Support.
Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 support the Town of Wainwright's application under the 2020 Alberta Community Partnerships (ACP) Program for the Joint Recreation Plan and that the Town of Wainwright be the managing partner. CARRIED

Health & Social Services

Environment

Development

- The Development Officer, Kim Christensen attended the meeting from 10:11 a.m. to 10:39 a.m. to report to Council on the activities of the Development Department for the past month.
- 553.19 Moved by Clr. Buck that the Development Officer's report be accepted as presented. CARRIED

A report in regards to the Intermunicipal Development Plans from Municipal Planning Services was received and distributed to Council as information.

A Request for Decision form was submitted by the Development Officer to Council in regards to Road Closure Road Plan 3137AU in the SE 26-44-5 W4M.

- 554.19 Moved by Clr. Valleau that, further to motion #113.19, the Municipal District of Wainwright No. 61 cancel Road Plan 3137 AU being 1.59 hectares (3.93 acres) and that it be consolidated with Certificate of Title 192 092 808 +3. CARRIED

A Request for Decision form was submitted by the Development Officer in regards to Repsol access road surface lease renewal – 707116 – SE 12-43-3 W4M.

- 555.19 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize the Development Officer to send the request for annual compensation review for Surface Lease Agreement 707116 (SE 12-43-3 W4M) with Repsol to Nickerson Roberts Holinski & Mercer to deal with on our behalf. CARRIED

A Request for Decision form was submitted by the Development Officer to Council in regards to Repsol well site surface lease renewal – 707115 – SE 12-43-3 W4M.

- 556.19 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize the Development Officer to send the request for annual compensation review for Surface Lease Agreement 707115 (SE 12-43-3 W4M) with Repsol to Nickerson Roberts Holinski & Mercer to deal with on our behalf. CARRIED

PAYSHEETS

- 557.19 Moved by Clr. Lawson that the paysheets be approved as presented. CARRIED

- 558.19 Moved by Clr. Andersen that the Municipal District of Wainwright No. 61 recess the regular council meeting to enter into a public hearing. CARRIED

PUBLIC HEARING Present at the Hearing were Bob Barss, Oscar Buck, Ryley Andersen, Bruce Cummins, Ted Wilkinson, Bill Lawson, Phil Valleau, Kelly Buchinski, Karrie Gau, Kim Christensen, and Neil Loonen.

The purpose of the hearing was to hear public concerns regarding Bylaws No. 1643, 1644, 1645, and 1646 – Bylaws of the Municipal District of Wainwright No. 61 in the Province of Alberta being bylaws for the purpose of adopting intermunicipal development plans with the Village of Edgerton, Town of Wainwright, Village of Chauvin, and Village of Irma.

Reeve Barss called the hearing to order at 10:30 a.m.

Reeve Barss asked if there were any written submissions. There were none.

Reeve Barss asked if there were any oral submissions. There were none.

559.19 Moved by Clr. Cummins that the hearing be adjourned at 10:32 a.m.
CARRIED

560.19 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 return to the regular council meeting after ending the public hearing.
CARRIED

COMMITTEE REPORTS

561.19 Moved by Clr. Buck that the following Committee Reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Family & Community Services, Battle River Foundation, Wainwright Landfill, East Central E911, Community Health Foundation, Northern Lights Library Systems, and Wainwright Economic Development Board. CARRIED

Bylaws

Bylaw No. 1643 – A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta being a bylaw for the purpose of adopting an Intermunicipal Development Plan with the Village of Edgerton.

562.19 Moved by Clr. Andersen that Bylaw No. 1643 pass the second reading.
CARRIED

563.19 Moved by Clr. Lawson that Bylaw No. 1643 pass the third reading.
CARRIED

Bylaw No. 1644 – A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta being a bylaw for the purpose of adopting an Intermunicipal Development Plan with the Town of Wainwright.

564.19 Moved by Clr. Wilkinson that Bylaw No. 1644 pass the second reading.
CARRIED

565.19 Moved by Clr. Buck that Bylaw No. 1644 pass the third reading.
CARRIED

Bylaw No. 1645 – A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta being a bylaw for the purpose of adopting an Intermunicipal Development Plan with the Village of Chauvin.

566.19 Moved by Clr. Lawson that Bylaw No. 1645 pass the second reading.
CARRIED

567.19 Moved by Clr. Cummins that Bylaw No. 1645 pass the third reading.
CARRIED

Bylaw No. 1646 – A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta being a bylaw for the purpose of adopting an Intermunicipal Development Plan with the Village of Irma.

568.19 Moved by Clr. Andersen that Bylaw No. 1646 pass the second reading.
CARRIED

569.19 Moved by Clr. Valleau that Bylaw No. 1646 pass the third reading.
CARRIED

Bylaw No. 1650 – A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta being a Bylaw to amend Bylaw 1318, as amended to May 15, 2007, of the Municipal District of Wainwright No. 61 to amend the Land Use Designation of a portion of SE 11-44-5 W4M from Agricultural District to Country Residential District.

570.19 Moved by Clr. Lawson that Bylaw No. 1650 pass the first reading.
CARRIED

571.19 Moved by Clr. Cummins that a Public Hearing be set for 10:30 a.m. on January 17th, 2020 for Bylaw No. 1650 at the Municipal District of Wainwright No. 61 Administration Building. CARRIED

IN CAMERA ISSUES

572.19 Moved by Clr. Lawson that Council move to a closed session at 10:39 a.m. to discuss an item of privileged information as per Section 16(1) (a) (i), FOIP, and as per Section 197(2) of the *Municipal Government Act* 2000 and amendments. CARRIED

573.19 Moved by Clr. Cummins that Council return to the open meeting at 10:44 a.m. CARRIED

A Request for Decision form was handed out by the Municipal Administrator regarding a request from roll #2382700 in regards to their property taxes.

574.19 Moved by Clr. Andersen that the Municipal District of Wainwright No. 61 approve a tax agreement for roll #2382700. CARRIED

575.19 Moved by Clr. Cummins that this meeting be adjourned at 10:45 a.m.
CARRIED

Reeve

Municipal Administrator

Assistant Municipal Administrator

(1/2 day)