

A special meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta, on December 16th, 2019 commencing at 9:00 a.m.

The purpose of the meeting was to deal with:

1. 2020 Policy Manual Review
2. 2020 Safety Manual Review
3. Multi Year Budget Review
4. Pre-Planning
5. Municipal Administrator Performance Evaluation
6. Salary and Wage Review
7. Remuneration and Expense Review

Members Present: Reeve Bob Barss, Councillors Oscar Buck, Ted Wilkinson, Bill Lawson, Bruce Cummins, Ryley Andersen and Phil Valleau. Staff present: Municipal Administrator Kelly Buchinski, Municipal Accountant Karrie Gau, and Assistant Municipal Administrator Neil Loonen attended the meeting from 9:00 a.m. to the end.

Director of Road Construction Mark Greibrok, Computer/Information Analyst Stephen Atkins, Director of Transportation Preston Iverson, Director of Safety Ray Morrison, Development Officer Kim Christensen, and Agricultural Fieldman James Schwindt attended the meeting from 9:00 a.m. to 10:47 a.m.

The Reeve called the meeting to order at 9:00 a.m.

Reeve Barss in the Chair.

This is the official record for the proceedings.

- 525.19 Moved by Clr. Valleau that the agenda be adopted as presented. CARRIED
- 526.19 Moved by Clr. Wilkinson that the Policy 6.6.2 Approach Graveling, be removed from the policy manual as presented at this meeting. CARRIED
- 527.19 Moved by Clr. Lawson that the 2020 Policy Manual be adopted as presented at this meeting. CARRIED
- 528.19 Moved by Clr. Buck that the 2020-2022 financial plan and 2020-2024 capital plan be accepted as per Section 283.1 (2) and 283.1 (3) of the *Municipal Government Act*. CARRIED
- 529.19 Moved by Clr. Cummins that the 2020 Safety Manual be adopted as presented at this meeting. CARRIED
- Municipal Administrator left the meeting at 10:47 a.m so council could hold the annual CAO evaluation as per Section 205.1 of the *Municipal Government Act*.
- 530.19 Moved by Clr. Wilkinson that Council move to a closed session to discuss privileged information as per section 17(4) (d), FOIP at 10:50 a.m. and as per Section 197(2) of the *Municipal Government Act* 2000 and amendments. CARRIED
- 531.19 Moved by Clr. Cummins that Council reconvene to the special

meeting at 11:24 a.m. CARRIED

532.19 Moved by Clr. Buck that all salary/wage employees have no increase for 2020 and the following rates remain in effect for 2020:

Council:

- Mileage \$ 0.56 per kilometer
- Convention/Conference Expenses \$ 255.00 per night
- Subsistence \$ 51.00 per day
- Council Per Diem \$ 337.18 per day

Ratepayers, Board Members, and Employees:

- Mileage \$ 0.56 per kilometer
- Convention/Conference Expenses \$ 255.00 per night
- Subsistence \$ 51.00 per day
- Ratepayer Per Diem \$ 322.86 per day

CARRIED

533.19 Moved by Clr. Andersen to adjourn the meeting at 11:25 a.m.
CARRIED

Reeve

Municipal Administrator

Assistant Municipal
Administrator

(1/2 day)