

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Tuesday, July 16th, 2019 commencing at 9:00 a.m.

Present: Reeve Bob Barss, Councillors Ted Wilkinson, Ryley Andersen, Phil Valleau, Bruce Cummins, Bill Lawson and Oscar Buck. Staff present: Municipal Administrator Kelly Buchinski, Municipal Accountant Karrie Gau, General Administration Clerk Lacey Zelenika and from the Star News, Zak McLachlan (9:35 a.m. to 10:00 a.m.).

CALL TO ORDER

The Reeve called the meeting to order at 9:00 a.m.

Reeve Barss in the Chair.

This is the official record for the proceedings.

281.19 Moved by Clr. Cummins that the agenda be adopted as presented. CARRIED

282.19 Moved by Clr. Lawson that the following items be added or deleted from the agenda:

Deleted:
Public Works, Transportation, Utilities & Safety
j. RFD – D7R Dozer

Added:
Public Works, Transportation, Utilities & Safety
j. Culvert Dips on Salteau Road

CARRIED UNANIMOUSLY

283.19 Moved by Clr. Andersen that the minutes of the Council Meeting held June 18th, 2019 and the minutes of the Special Council Meeting held July 11th, 2019 be adopted as presented. CARRIED

NEW BUSINESS

Agriculture Service Board

Agricultural Fieldman, James Schwindt, and Assistant Agricultural Fieldman, Tanis Ponath, attended the meeting from 9:03 a.m. to 9:09 a.m. and reported to Council on the activities of the Agricultural Services Department for the past month.

284.19 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 approve the Agricultural Fieldman's report as presented. CARRIED

Public Works, Transportation, Utilities & Safety

The Director of Safety, Ray Morrison and the Director of Road Construction, Mark Greibrok, attended the meeting from 9:10 a.m. to 10:00 a.m. and reported on the activities of their departments for the past month, including the year to date Gravel per Division Report.

285.19 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 approve the Director of Transportation report as presented. CARRIED

286.19 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 approve the Director of Safety report as presented. CARRIED

287.19 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 approve the Director of Road Construction report as presented. CARRIED

A Request for Decision form was submitted by the Director of Road Construction regarding a gravel pit agreement for Pt. NW 17-45-7 W4M.

288.19

Moved by Clr. Andersen that the Municipal District of Wainwright No. 61 authorize the new gravel pit agreement with the landowner of the Sullivan Pit located in Pt. NW 17-45-7 W4M with the following conditions:

*Term: May 21st, 2019 to December 31st, 2023;

*Royalties: \$3.75 per metric tonne (\$4.69 per cubic yard);

*Gravel Mining: will begin in 2019 with the first year's crush being 62,500 metric tonnes (50,000 cubic yards) followed by annual crushes of 31,250 metric tonnes (25,000 cubic yards) in 2020 and will continue at this rate through the term of the agreement up to a total of 187,500 metric tonnes (150,000 cubic yards);

*Payment Terms: Royalty payments will begin in 2019 with a payment of \$234,375.00 based on a total of 62,500 metric tonnes (50,000 cubic yards) of gravel at \$3.75/metric tonne (\$4.69/cubic yard).

Annual payments of \$117,187.50 will begin in 2020 based on a total of 31,250 metric tonnes (25,000 cubic yards) of gravel at \$3.75/metric tonne (\$4.69/cubic yard) and continue until 2023 for a total cost of \$703,125.00 over 5 years. CARRIED

A Request for Decision form was submitted by the Director of Road Construction regarding the sale of the M.D. owned Caterpillar RM500-1-07 reclaimer.

289.19

Moved by Clr. Cummins that the Caterpillar RM500-1-07 reclaimer remain at the Municipal District of Wainwright No. 61's public works shop until sending it to public auction in the spring of 2020 and in the meantime the Caterpillar RM500-1-07 reclaimer S/N CATRM500EASW00185 be advertised for sale at a price of \$325,000.00 plus applicable taxes. CARRIED

A Request for Decision form was submitted by the Director of Safety regarding creating a new policy for Railway Safety and working near Railway right-of-way.

290.19

Moved by Clr. Buck that the Municipal District of Wainwright No. 61 approve the Railway Safety policy presented to council and attached to these minutes and furthermore that the Railway Safety policy be implemented into the M.D. Safety Manual. CARRIED

A Request for Decision form was submitted by the Director of Transportation regarding a request to replace the overhead doors at the Irma Shop.

291.19

Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 be authorized to hire Frontier Glass & Door for an approximate cost of \$13,395.00 plus applicable taxes to replace the overhead doors at the Irma Shop conditional to travel time being included in this price. CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding the Municipal District of Wainwright No. 61's approval for the Highway 614 – De-designation project under the Local Municipal Initiatives Component and authorization to enter into a Memorandum of Agreement between Alberta Transportation and the M.D. for the transfer of direction, control and management of S.H. 614 from Highway 41 to S.H. 894.

292.19 Moved by Clr. Andersen that the Municipal District of Wainwright No. 61 be authorized to approve the Memorandum of Agreement between Alberta Transportation and the Municipal District of Wainwright No. 61 for the transfer of direction, control and management of S.H. 614 from Highway 41 to S.H. 894 effective August 1st, 2019 and furthermore that the Municipal District of Wainwright No. 61 proceed with the project of rebuilding 10.5 miles of S.H. 614 in 2020 and hard surfacing 13 miles of road using the \$3,500,000.00 in grant funding towards the grading project which must be completed by November 2020 and furthermore that the M.D. proceed with a Request for Proposal for engineering services for the project. CARRIED

A Request for Decision form was submitted by the Director of Safety regarding the installation of a security camera system at the public works main shop.

293.19 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 be authorized to purchase and install a security camera system at the public works main shop for an approximate cost of \$600.00 to \$1,000.00 plus applicable taxes. CARRIED

Council discussed the culvert dip repairs on Salteau Road that were completed in 2018 by SLA Industries. Council has concerns that the pavement is too abrupt and needs to be smoothed out. The Director of Road Construction is to contact SLA Industries to request that they repair the culvert dips.

A Request for Decision form was submitted by the Municipal Administrator regarding the purchase of two (2) additional 627 scrapers from Finning Canada through the RMA/Sourcewell Capital Purchasing Program.

294.19 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to purchase two (2) 2019 – 627 Caterpillar scrapers from Finning Canada made available to the M.D. from the United States for a purchase price of \$1,250,000.00 each plus G.S.T. in Canadian currency and that we authorize Finning Canada to hold positions on the Caterpillar assembly line for two (2) 2020 – 627 Caterpillar scrapers at a price of \$1,275,000.00 each plus G.S.T. and further that delivery and payment of the two (2) 2020 scrapers be in December 2019 with a warranty commencement date of May 1, 2020 and further that this motion supersede motion no. 428.18 and motion no. 279.19. CARRIED

IN-CAMERA ISSUES

Municipal Accountant, Karrie Gau, and General Administration Clerk, Lacey Zelenika, left the meeting for the In-Camera Session at 10:00 a.m.

295.19 Moved by Clr. Lawson that Council move to a closed session to discuss privileged information as per section 16(1) (a) (ii), FOIP at 10:00 a.m. and as per Section 197(2) of the Municipal Government Act 2000 and amendments. CARRIED

296.19 Moved by Clr. Valleau that Council return to the open meeting at 10:08 a.m. CARRIED

Municipal Accountant, Karrie Gau, and General Administration Clerk, Lacey Zelenika, returned to the meeting at 10:35 p.m.

297.19 Moved by Clr. Andersen that the Municipal District of Wainwright No. 61 be authorized to enter into negotiations with the owner of the SE 31-46-6 W4M to crush up to 31,000 metric tonnes of gravel and that the Municipal District of Wainwright No. 61 enter into negotiations with the gravel crushing contractor to discuss an increased cost for crushing due to the location of the gravel. CARRIED

298.19 Moved by Clr. Buck that further to motion no. 277.19, we extend the completion date of the tax repayment agreement to December 31, 2020. CARRIED

Recreation & Community Services

A Request for Decision Form was submitted by the Municipal Administrator regarding a letter that was received from the Wainwright High School, Wainwright Elementary School and the Blessed Sacrament School requesting to host their annual "Runnin' Riverdale" event.

299.19 Moved by Clr. Andersen that the Municipal District of Wainwright No. 61 authorize the Wainwright High School, Wainwright Elementary School and the Blessed Sacrament School to host the "Runnin' Riverdale" cross country race on September 20th, 2019 and to use the back 9 of the golf course at Riverdale from 9:00 a.m. to 5:30 p.m. and that we authorize the use of two golf carts, all subject to proper insurance being in place and furthermore that we authorize the closing of the back 9 for this event. CARRIED

Finance

The Municipal Accountant, Karrie Gau, reported to Council on the finances for the past month.

300.19 Moved by Clr. Buck that the accounts recorded on the attached list in the amount of \$3,072,337.40 covered by cheques numbered 79867-80030, 80032-80115 and direct debits be approved and paid and that the payroll payments as per the attached list totaling \$313,431.85 covered by EFT numbered 900033978-900034143 be ratified. CARRIED

Clr. Valleau declared a pecuniary interest and left the Council Chambers at 10:39 a.m. He is the owner of a company submitting an invoice for services rendered.

301.19 Moved Clr. Lawson that the account recorded on the attached list in the amount of \$157.50 covered by cheque numbered #80031 be approved and paid. CARRIED

Clr. Valleau returned to the Council Chambers at 10:40 a.m.

302.19 Moved by Clr. Valleau that the financial statement of receipts and disbursements for the month ending June 30th, 2019 be adopted as written and incorporated into these minutes. CARRIED

A copy of the reserve statement as of June 30th, 2019 was received and distributed to Council.

Administration & Taxation

A copy of the monthly status report was received and distributed to Council.

A Request for Decision Form was submitted by the Municipal Administrator regarding an amendment to the Assessment Service Contract between the Municipal District of Wainwright No. 61 and Wainwright Assessment Group Ltd. due to the responsibility for the Designated Industrial Property Assessments.

- 303.19 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 approve the amendment to the Assessment Service Contract between the Municipal District of Wainwright No. 61 and Wainwright Assessment Group Ltd. due to the responsibility for the Designated Industrial Property Assessments for a net reduction in assessment fees of \$87,820.00 plus applicable taxes for 2019. CARRIED

A Request for Decision Form was submitted by the Tax Clerk regarding the 2019 Crop Rates.

- 304.19 Moved by Clr. Valleau that the following crop rates be set for 2019:

• Canola	\$11.00	Bushel or Contract Price
• Wheat	\$7.50	Bushel or Contract Price
• Barley	\$5.50	Bushel or Contract Price
• Oats	\$3.50	Bushel or Contract Price
• Peas	\$8.00	Bushel or Contract Price
• Flax	\$13.00	Bushel or Contract Price
• Greenfeed & Hay	\$100.00	1200 lb. Bale
• Pasture	\$50.00	Per acre

CARRIED

A Request for Decision Form was submitted by the Tax Clerk regarding the annual tax cancellation request.

- 305.19 Moved by Clr. Wilkinson that the following 2019 taxes be cancelled pursuant to Section 347(1)(b) of the M.G.A.:

Roll #	Legal Description	Amount
• 152401	NW 33-43-3 W4M	\$448.41
• 480800	SE 34-45-9 W4M	\$887.13

CARRIED

A copy of the RMA Contacts and Member Bulletins was received and distributed to Council.

Protection to Persons and Property

Municipal Property

Health & Social Services

Environment

Bylaws

- 306.19 Moved by Clr. Lawson that the date and time of the Public Hearing scheduled for 10:30 a.m. on July 16th, 2019 for Bylaw No. 1635 and Bylaw No. 1636 at the Municipal District of Wainwright No. 61 Administration Building, be rescheduled for 10:30 a.m. on August 20th, 2019. CARRIED

Bylaw No. 1637 – A Bylaw of the Municipal District of Wainwright No. 61, in the Province of Alberta being a Bylaw to amend Bylaw No. 1318, as amended to May 15, 2007, of the Municipal District of Wainwright No. 61 to amend the Land Use Designation of SE 6-44-1 W4M from Agricultural District to Country Residential District.

307.19 Moved by Clr. Buck that Bylaw No. 1637 pass the first reading. CARRIED

308.19 Moved by Clr. Cummins that a Public Hearing be set for 10:30 a.m. on August 20th, 2019 for Bylaw No. 1637 at the Municipal District of Wainwright No. 61 Administration Building. CARRIED

Development

The Development Officer, Kim Christensen, attended the meeting from 10:47 a.m. to 10:51 a.m. to report to Council on the activities of the Development Department for the past month.

309.19 Moved by Clr. Lawson that the Development Officer's report be accepted as presented. CARRIED

A copy of the July 11th, 2019 MPC meeting minutes was received and distributed to Council.

PAYSHEETS

310.19 Moved by Clr. Wilkinson that the paysheets be approved as presented. CARRIED

COMMITTEE REPORTS

311.19 Moved by Clr. Wilkinson that the following Committee Reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Family & Community Services, Battle River Foundation, Wainwright Landfill, East Central E911, Community Health Foundation, Northern Lights Library Systems, and Wainwright Economic Development Board. CARRIED

312.19 Moved by Clr. Cummins that this meeting be adjourned (11:07 a.m.). CARRIED

Reeve

Municipal Administrator

General Administration Clerk

(½ day)