

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Tuesday, October 16th, 2018 commencing at 9:30 a.m.

Present: Reeve Bob Barss, Councillors Ted Wilkinson, Ryley Andersen, Phil Valteau, Bruce Cummins, Bill Lawson and Oscar Buck. Staff present: Municipal Administrator Kelly Buchinski, Assistant Municipal Administrator Bonnie Milton, General Administration Clerk Lacey Zelenika (11:00 a.m. to the end) and from the Star News Zak McLachlan (10:35 a.m. to 12:10 p.m.).

CALL TO ORDER

The Reeve called the meeting to order at 10:00 a.m.

Reeve Barss in the Chair.

This is the official record for the proceedings.

386.18 Moved by Clr. Cummins that the agenda be adopted as presented. CARRIED

387.18 Moved by Clr. Valteau that the following items be added to the agenda:

Agricultural Service Board

f. RFD – Strychnine

Public Works, Transportation, Utilities & Safety

g. SLA Invoice

CARRIED UNANIMOUSLY

388.18 Moved by Clr. Cummins that the minutes of the Council Meeting held September 18th, 2018 be adopted as presented. CARRIED

NEW BUSINESS

Agriculture Service Board

Agricultural Fieldman, James Schwindt and Assistant Agricultural Fieldman, Tanis Ponath attended the meeting from 9:35 a.m. to 9:50 a.m. and reported to Council on the activities of the Agricultural Services Department for the past month.

389.18 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 approve the Agricultural Fieldman's report as presented. CARRIED

A copy of the September 26th, 2018 ASB minutes was received and distributed to Council.

A Request for Decision form was submitted by the Agricultural Fieldman regarding hosting the 2019 Regional ASB Conference.

390.18 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 host the 2019 Regional ASB Conference on Thursday, October 31st, 2019 at the Wainwright Communiplex. CARRIED

A Request for Decision form was submitted by the Agricultural Fieldman regarding attending the 2018 Northeast Regional ASB Conference.

391.18 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize Council, ASB Farm Members and staff to attend the 2018 Northeast Regional ASB Conference on November 2nd, 2018 at 9:30 a.m. hosted by Beaver County. CARRIED

A Request for Decision form was submitted by the Agricultural Fieldman regarding the Battle River Alliance for Economic Development (BRAED) Value-Add Ag Project and requesting the municipality to partner.

- 392.18 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 be authorized to partner with Battle River Alliance for Economic Development (BRAED) in Phase 3 of the Value-Add Ag Project on the Plant Protein Alliance of Alberta Tour of the Region in November for a cost of \$1,600.00 plus applicable taxes. CARRIED

A Request for Decision form was submitted by the Agricultural Fieldman regarding fall purchase of 2% liquid Strychnine Concentrate (LSC).

- 393.18 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 be authorized to purchase another 126 cases of 2% Liquid Strychnine Concentrate from Agro Max Distributors at a cost of \$252.00 per case for a total cost of \$31,752.00 plus applicable taxes. CARRIED

Public Works, Transportation, Utilities & Safety

The Director of Safety, Pam Charles, the Director of Road Construction, Mark Greibrok and the Director of Transportation, Preston Iverson attended the meeting from 9:52 a.m. to 10:40 a.m. and reported on the activities of their departments for the past month, including the Grader Report for September 2018 and year to date Gravel per Division Report.

- 394.18 Moved by Clr. Andersen that the Municipal District of Wainwright No. 61 authorize the Director of Transportation to redo the Request for Proposal (RFP) for the one-ton truck due to Denwood Motors being unable to supply the required truck and all other proposals being outdated. CARRIED

- 395.18 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 approve the Director of Transportation report on Transportation and Utilities as presented. CARRIED

- 396.18 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 approve the Director of Safety report as presented. CARRIED

- 397.18 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 approve the Director of Road Construction report as presented. CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding a request to upgrade a road for a new columbarium project at the Wainwright Cemetery Association.

- 398.18 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 authorize a site meeting between the Wainwright Cemetery Association and the Director of Road Construction to review the scope of the project including road upgrades at the cemetery and that findings be reported to the next Council meeting. CARRIED

A Request for Decision form was submitted by the Director of Safety regarding playground inspections for outer communities.

It was the consensus of the Council that there be no objection to Pam Charles undertaking playground inspections on her own time for outer communities within the M.D. of Wainwright.

A copy of a letter from the Village of Irma was received and distributed to Council requesting the Municipal District of Wainwright No. 61 to consider adding street lights into the M.D. road boundary along 53 Avenue toward the Irma Golf Course.

- 399.18 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 be authorized to investigate the cost of adding street lights into the M.D. road boundary along 53 Avenue toward the Irma Golf Course and bring back findings to the next Council meeting. CARRIED

A copy of the SLA Industries invoice for culvert dip pavement repairs was received and distributed to Council.

- 400.18 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 be authorized to holdback 50% on the SLA Industries invoice #0000055 due to approximately 50% of the required pavement repairs being completed unsatisfactorily and that these funds be released upon satisfactory completion. CARRIED

Recreation & Community Services

A copy of the September 25th, 2018 Arm Lake Campground Annual Meeting notes was received and distributed to Council for information.

A Request for Decision form was submitted by the Director of Safety regarding the Arm Lake Clubhouse sewer pump-out that flows behind the clubhouse creating an unpleasant odor. No Action

A Request for Decision form was submitted by the Director of Safety regarding the municipality taking over Camp Harkness from the Camp Harkness Development Committee. It was the consensus of the Council to conduct a site inspection of Camp Harkness and bring back recommendations to a future Council meeting.

The Municipal Accountant, Karrie Gau summarized the 2018 Arm Lake survey results and a copy of the results was distributed to Council.

The Municipal Accountant, Karrie Gau summarized the 2018 Riverdale survey results and a copy of the results was distributed to Council.

DELEGATE

Michael Stroud and Chris Lambeck, President & CEO of Regional Power Inc. attended Council from 11:00 a.m. to 12:10 p.m. to do a presentation and overview on Regional Power Inc. The review discussed projects of the company and the highlights and background of the Irma Wind Farm Power Project. Regional Power Inc. proceeded with a municipal tax rate discussion for the Irma Wind Farm. They would like Council to consider designating a separate subclass for power generation in order to bring the mill-rate in line with competing municipalities.

Finance

The Municipal Accountant, Karrie Gau attended the meeting from 1:00 p.m. to 1:10 p.m. and reported to Council on the finances for the past month.

- 401.18 Moved by Clr. Valleau that the accounts recorded on the attached list in the amount of \$2,083,330.77 covered by debit memos 2873-2885 and cheques numbered 78490-78652 be approved and paid and that the payroll payments as per the attached list totaling \$299,306.47 covered by EFT's numbered 900032776-900032930 be ratified. CARRIED

- 402.18 Moved by Clr. Cummins that the financial statement of receipts and disbursements for the month ending September 30th, 2018 be adopted as written and incorporated into these minutes. CARRIED

A copy of the reserve statement as of September 30th, 2018 was received and distributed to Council.

Administration & Taxation

A copy of the monthly status report was received and distributed to Council.

- 403.18 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 authorize Council and the Administrator to attend the RMA District 5 Organizational and Regular Meeting on January 11, 2019 hosted by the M.D. of Provost. CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding ICE and the Town of Wainwright's request to make joint use of Subdivision and Development and Assessment Appeal Boards (SDAB and LARB-CARB).

- 404.18 Moved by Clr. Andersen that the Municipal District of Wainwright No. 61 be authorized to enter into discussion with ICE and the Town of Wainwright to further explore the opportunity of having joint Subdivision and Development and Assessment Appeal Boards (SDAB and LARB-CARB). CARRIED

A copy of the RMA Contacts and Member Bulletins was received and distributed to Council.

Protection to Persons and Property

A Request for Decision form was submitted by the Municipal Administrator regarding a joint position for the Director of Emergency Management (DEM).

- 405.18 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to advertise for a jointly funded Director of Emergency Management (DEM) position with the Villages of Irma, Edgerton and Chauvin and the Town of Wainwright. CARRIED

Municipal Property

Health & Social Services

Environment

Bylaws

Bylaw No. 1621 – A Bylaw of the Municipal District of Wainwright No. 61, in the Province of Alberta being a Bylaw to amend Bylaw No. 1318, as amended to May 15, 2007, of the Municipal District of Wainwright No. 61 to amend the Land Use Designation of NE 8-44-6 W4M from Agricultural District to Country Residential District.

- 406.18 Moved by Clr. Lawson that Bylaw No. 1621 pass the first reading. CARRIED

- 407.18 Moved by Clr. Buck that a Public Hearing be set for 10:30 a.m. on November 16th, 2018 for Bylaw No. 1621 at the Municipal District of Wainwright No. 61 Administration Building. CARRIED

Bylaw No. 1622 – A Bylaw of the Municipal District of Wainwright No. 61, in the Province of Alberta to restrict the consumption of cannabis in public places.

408.18 Moved by Clr. Valleau that Bylaw No. 1622 pass the first reading.
CARRIED

409.18 Moved by Clr. Wilkinson that a Public Hearing be set for 10:30 a.m. on November 16th, 2018 for Bylaw No. 1622 at the Municipal District of Wainwright No. 61 Administration Building. CARRIED

Development

The Development Officer, Kim Christensen attended the meeting from 11:00 a.m. to 12:10 p.m. and 1:12 p.m. to 1:25 p.m. to report to Council on the activities of the Development Department for the past month.

410.18 Moved by Clr. Cummins that the Development Officer's report be accepted as presented which included the following subdivision application that was supported by the MPC at their October 5th, 2018 meeting:

- 18-Q-913 (SE 10-46-8 W4M) 10 acres

CARRIED

A copy of the MPC meeting minutes for October 5th, 2018 was received and distributed to Council.

PAYSHEETS

411.18 Moved by Clr. Wilkinson that the paysheets be approved as presented.
CARRIED

COMMITTEE REPORTS

412.18 Moved by Clr. Andersen that the following Committee Reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Family & Community Services, Battle River Foundation, Wainwright Landfill, East Central E911, Community Health Foundation, Northern Lights Library Systems, and Wainwright Economic Development Board. CARRIED

413.18 Moved by Clr. Cummins that this meeting be adjourned (1:30 p.m.).
CARRIED

Reeve

Municipal Administrator

Assistant Municipal Administrator

(1 day)