

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Tuesday, September 18<sup>th</sup>, 2018 commencing at 9:00 a.m.

Present: Reeve Bob Barss, Councillors Ted Wilkinson, Ryley Andersen, Phil Valleau, Bruce Cummins, Bill Lawson and Oscar Buck. Staff present: Municipal Administrator Kelly Buchinski and Assistant Municipal Administrator Bonnie Milton.

## CALL TO ORDER

The Reeve called the meeting to order at 9:00 a.m.

Reeve Barss in the Chair.

This is the official record for the proceedings.

333.18 Moved by Clr. Cummins that the agenda be adopted as presented. CARRIED

334.18 Moved by Clr. Buck that the following items be added to the agenda:

Public Works, Transportation, Utilities & Safety

g. Clay Issue – RR#73

h. RFD – Culvert Dip Repair

i. RFD – Gravel Pit Agreement SW 24-41-4 W4M

j. Gravel Discussion

Administration and Taxation

j. Falcon Enterprises – Thank You

Environment

b. RFD – Recycle Collection Agreement Renewals

CARRIED UNANIMOUSLY

335.18 Moved by Clr. Andersen that the minutes of the Council Meeting held August 21<sup>st</sup>, 2018 be adopted as presented. CARRIED

## NEW BUSINESS

### Agriculture Service Board

Agricultural Fieldman, James Schwindt and Assistant Agricultural Fieldman, Tanis Ponath attended the meeting from 9:05 a.m. to 9:15 a.m. and reported to Council on the activities of the Agricultural Services Department for the past month.

336.18 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 approve the Agricultural Fieldman's report as presented. CARRIED

A Request for Decision form was submitted by the Assistant Agricultural Fieldman regarding sending representation to the BMO Farm Family Awards.

337.18 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 authorize a representative from the M.D. Council to attend the 2018 BMO Farm Family Awards on behalf of the municipality on November 10<sup>th</sup>, 2018 in Edmonton. CARRIED

A Request for Decision form was submitted by the Agricultural Fieldman in regards to the possible sale of (Unit#074) 2007 GMC Sierra S/N 1GTHK29KX7E540272 to the Wainwright Regional Waste to Energy Authority.

338.18 Moved by Clr. Andersen that the Municipal District of Wainwright No. 61 be authorized to sell the 2007 GMC Sierra S/N 1GTHK29KX7E540272 to the Wainwright Regional Waste to Energy Authority for \$2,500.00 plus applicable taxes. CARRIED

A Request for Decision form was submitted by the Agricultural Fieldman to extend the A & R Contracting Roadside Mowing Contract to 2019.

339.18 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 approve the extension of the A & R Contracting Roadside Mowing Contract to 2019 at the price of \$90.00 per mile plus applicable taxes for approximately 900 miles. CARRIED

Public Works, Transportation, Utilities & Safety

The Director of Safety, Pam Charles, the Director of Road Construction, Mark Greibrok and the Director of Transportation, Preston Iverson attended the meeting from 9:16 a.m. to 10:30 a.m. and reported on the activities of their departments for the past month, including the Grader Report for August 2018 and year to date Gravel per Division Report.

340.18 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 approve the Director of Transportation report on Transportation and Utilities as presented. CARRIED

341.18 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 approve the Director of Safety report as presented. CARRIED

342.18 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 approve the Director of Road Construction report as presented. CARRIED

A Request for Decision form was submitted by the Director of Transportation regarding an alternative solution for the force main at 5012 Kingsway Drive in the Hamlet of Fabyan.

343.18 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 authorize the Director of Transportation to accept Stafford Plumbing's proposal to rectify the force main at 5012 Kingsway Drive in the Hamlet of Fabyan as follows:

- Dig in a 910 mm catch basin 1.8 m deep
- Precast catch basin c/w monolithic slab, slab top and frame and cover.
- Supply and install one Zoeller 153 pump to tie into existing 50mm Municipal Line.
- Extend occupants discharge into manhole above high water mark.
- Supply quick dis-assembly option to provide MD staff with easy pump removal.
- No Electrical in our bid.
- Exterior Alarm Included
- Provide digging, backfilling and compaction.

For a cost of \$7,350.00 plus applicable taxes plus tank alarm system and furthermore have both manholes dug up, washed, and insulated for cold weather protection as well as a tank alarm system based on current Stafford Plumbing rates and have the power service provided by Fortis based on their rates. MOTION DEFEATED

344.18 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize the Director of Transportation to insulate our manhole, move the inlet and insulate the roadway at 5012 Kingsway Drive in the Hamlet of Fabyan. CARRIED

A Request for Decision form was handed out by the Director of Transportation regarding the Edgerton Shop addition and a copy of the quotes as follows:

Company	Price (excluding GST)	Points
KENLAR	\$267,595.75	80
Cityside Construction Ltd.	\$433,333.00	65
Castle Rock Metal Buildings Ltd.	\$514,221.00	65
Steinborn Construction Ltd.	\$358,897.00	30
Daventry Developments Ltd.	\$330,000.00	15
1671126 AB Ltd.	\$379,800.00	Disqualified
Power-Link Technologies Ltd.	\$46,770.72	Disqualified

345.18 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 authorize the Director of Transportation to hire KENLAR to build the Edgerton Shop addition for a cost of \$267,595.75 plus applicable taxes. CARRIED

A Request for Decision form was handed out by the Municipal Administrator for the engineering proposals for the paving of TWP Rd. #42-2 in 2019 as follows:

Contractor	Price	Points
ROHI	\$425,456.00	79
CIMA Canada Inc.	\$318,057.00	77
Stantec	\$620,193.00	75
WSP	\$454,277.30	73
Bar Engineering	\$646,200.00	64
Oasis Engineering	\$470,000.00	55

346.18 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to hire ROHI as the engineering consultant for the Paving of Twp. Rd. #42-2 for a cost of \$425,456.00 plus applicable taxes CARRIED

347.18 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 authorize the Director of Road Construction to negotiate an agreement with the landowner on RR#73 to store clay on the property subject to a test hole to confirm there is clay there and compensation be paid in accordance with M.D. policy regarding borrow pit compensation for two acres. CARRIED

A Request for Decision form was handed out by the Director of Road Construction in regards to a culvert dip repair on Twp. Rd. #45-4.

348.18 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to hire SLA Industries to repair the culvert dip on Twp. Rd. #45-4 for an approximate cost of \$25,000.00 plus applicable taxes. CARRIED

A Request for Decision form was handed out by the Director of Road Construction in regards to a gravel pit agreement.

- 349.18 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 authorize the gravel agreement for the SW 24-41-4 W4M (Kraft pit) with the following conditions:
- Term: 2018 to 2023
  - Royalty: \$3.40 per metric tonne
  - Gravel Mining: Two (2) crushes will be conducted in three year intervals with the first occurring in 2018. Each crush will total 37,500 metric tonnes.
  - Payment Term: Royalty payments for each crush will be divided into three (3) equal payments with the first payment due January 1, 2019.

CARRIED

### **Recreation & Community Services**

A letter was received and distributed to Council from Wainwright Kidsport Chairman, Scott Walker thanking the M.D. and requesting to run the fourth annual 9-hole texas scramble style tournament at Riverdale on August 16<sup>th</sup>, 2019.

- 350.18 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 sponsor the Kidsport texas scramble at Riverdale Mini Park at no charge for using the course or facilities on August 16<sup>th</sup>, 2019. CARRIED

### **Finance**

The Municipal Accountant, Karrie Gau attended the meeting from 10:55 a.m. to 11:15 a.m. and reported to Council on the finances for the past month.

- 351.18 Moved by Clr. Andersen that the accounts recorded on the attached list in the amount of \$2,252,507.81 covered by debit memos 2858-2872 and cheques numbered 78323-78489 be approved and paid and that the payroll payments as per the attached list totaling \$338,564.99 covered by EFT's numbered 900032600-900032775 be ratified. CARRIED

- 352.18 Moved by Clr. Wilkinson that the financial statement of receipts and disbursements for the month ending August 31<sup>st</sup>, 2018 be adopted as written and incorporated into these minutes. CARRIED

A copy of the reserve statement as of August 31<sup>st</sup>, 2018 was received and distributed to Council.

### **Administration & Taxation**

A copy of the monthly status report was received and distributed to Council.

A Request for Decision form was submitted by the General Administration Clerk in regards to the 2018 Business Plan.

- 353.18 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 approve the 2018 Business Plan and attach it to these minutes. CARRIED

A copy of the Alberta Assessors' Association (AAA) report on Regulated Industrial Property Assessment Guide was received and distributed to Council.

A copy of the Intermunicipal Development Plan minutes from June 4<sup>th</sup> and June 5<sup>th</sup> were received and distributed to Council.

A Request for Decision form was submitted by the Municipal Administrator regarding the new Regional Communication Expense Tower Agreement.

- 354.18 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 be authorized to forward the new Regional Communication Expense Tower Agreement as presented to the other parties for approval and execution. CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding Section 204 of the MGA requiring that a Council must name a place as a Municipal Office.

- 355.18 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 name the office at 717-14<sup>th</sup> Avenue Wainwright, Alberta as the municipal office. CARRIED

- 356.18 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 be authorized under Section 192(1) of the M.G.A to set the Organizational Meeting for October 16<sup>th</sup>, 2018 at 9:00 a.m. in the Council Chambers. CARRIED

A copy of the RMA Contacts and Member Bulletins was received and distributed to Council.

A copy of a letter from Falcon Enterprises was received and distributed to Council thanking the municipality for the 2018 transportation assistance grant.

### **Protection to Persons and Property**

The Municipal Administrator advised Council that the Director of Emergency Management, Keith Steele has submitted his resignation for November 4<sup>th</sup>, 2018.

### **Municipal Property**

### **Health & Social Services**

### **Environment**

A Request for Decision form was submitted by the Tax Clerk regarding the Village of Irma Request for a scrap metal bin.

Village of Irma Request for a scrap metal bin. No Action

A Request for Decision form was submitted by the Tax Clerk regarding Recycle Collection Agreement Renewals for the Village of Irma, Edgerton and Chauvin.

- 357.18 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 be authorized to renew the Recycle Collection Agreements with the Villages of Irma, Edgerton and Chauvin for 1 year from October 1<sup>st</sup>, 2018 to September 30<sup>th</sup>, 2019. CARRIED

### **Bylaws**

Bylaw No. 1620 – A bylaw to amend Schedule B (Fire Protection Charges) of Bylaw No. 1396.

358.18 Moved by Clr. Cummins that Bylaw #1620 pass the first reading.  
CARRIED

359.18 Moved by Clr. Buck that Bylaw #1620 pass the second reading.  
CARRIED

360.18 Moved by Clr. Lawson that Bylaw #1620 proceed with the third reading at this meeting. CARRIED UNANIMOUSLY

361.18 Moved by Clr. Wilkinson that Bylaw #1620 pass the third and final reading. CARRIED

### **Development**

The Development Officer, Kim Christensen attended the meeting from 11:20 a.m. to 11:35 a.m. to report to Council on the activities of the Development Department for the past month.

362.18 Moved by Clr. Cummins that the Development Officer's report be accepted as presented which included the following subdivision application that was supported by the MPC at their September 10<sup>th</sup>, 2018 meeting:

- 18-Q-923 – SW 16-46-10 W4M (16 acres (+) (-) or 80 acre split)

CARRIED

A copy of the MPC meeting minutes for September 10<sup>th</sup>, 2018 was received and distributed to Council.

A Request for Decision form was submitted by the Development Officer regarding the Town of Wainwright's Agreement to Cancel Undeveloped Road Allowance in the NE 3-45-7 W4M.

363.18 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 have the Town of Wainwright survey, register and develop a new road allowance that runs along the north, west and south boundaries of the NE 3-45-7 W4M in order to provide legal access to the SE 3-45-7 W4M.  
CARRIED

### **PAYSHEETS**

364.18 Moved by Clr. Wilkinson that the paysheets be approved as presented.  
CARRIED

### **COMMITTEE REPORTS**

365.18 Moved by Clr. Lawson that the following Committee Reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Family & Community Services, Battle River Foundation, Wainwright Landfill, East Central E911, Community Health Foundation, Northern Lights Library Systems, and Wainwright Economic Development Board.  
CARRIED

### **IN-CAMERA ISSUES**

366.18 Moved by Clr. Buck that Council move to a closed session at 11:47 a.m. to discuss privileged information as per section 27(2), FOIP and as per section 29(1) (a.1), FOIP and as per Section 197(2) of the Municipal Government Act 2000 and amendments. CARRIED

367.18 Moved by Clr. Buck that Council return to the open meeting at 11:57 a.m.  
CARRIED

368.18 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 authorize salary adjustments for employees #133 and #298 as presented by Administration. CARRIED

369.18 Moved by Clr. Cummins that this meeting be adjourned (12:05 p.m.).  
CARRIED

\_\_\_\_\_  
Reeve

\_\_\_\_\_  
Municipal Administrator

\_\_\_\_\_  
Assistant Municipal Administrator

(1/2 day)