

A special meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta, on December 18<sup>th</sup>, 2015 commencing at 9:00 a.m.

The purpose of the meeting was to deal with:

1. 2016 Policy Review
2. Pre-Planning Agenda Review
3. Municipal Administrator Performance Evaluation
4. Salary and Wage Review
5. Remuneration and Expense Review

Members Present: Reeve Bob Barss, Councillors Oscar Buck, Ted Wilkinson, Myron Zajic, Bill Lawson, Bruce Cummins and Phil Valleau. Staff present: Municipal Administrator Kelly Buchinski and Assistant Municipal Administrator Bonnie Milton.

The Reeve called the meeting to order at 9:00 a.m.

Reeve Barss in the Chair.

This is the official record for the proceedings.

488.15 Moved by Clr. Buck that the agenda be adopted as presented.  
CARRIED

489.15 Moved by Clr. Wilkinson that the following items be added to the agenda:

NEW BUSINESS:

- Bill 6 Letter
- ROHI Overage Engineering Fees as of Dec. 31/15
- Gravel Inventory Adjustment
- Gravel Hauling Tenders
- Gravel Crushing Tenders
- Discussion Division #6 Road Widening

CARRIED UNANIMOUSLY

Director of Public Works Shannon LaHaye, Director of Transportation Preston Iverson and Director of Road Construction Mark Greibrok, attended the meeting from 9:00 a.m. to 11:40 a.m. Computer/Information Analyst Stephen Atkins, Development Officer Kim Christensen, Municipal Accountant Karrie Gau, Director of Safety and Utilities Pam Charles and Agricultural Fieldman James Schwindt attended the meeting from 9:00 a.m. to 9:35 a.m.

490.15 Moved by Clr. Cummins that the 2016 Policy Manual be adopted as reviewed at this meeting. CARRIED

Council reviewed the agenda for the Planning Meeting.

A copy of a draft letter to the Premier, Honorable Rachel Notley was received and distributed to Council in regards to Bill 6 – Enhanced Protection for Farm and Ranch Workers Act.

491.15 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 authorize the letter addressing Bill 6 – Enhanced Protection for Farm and Ranch Workers Act to be signed and dated by Reeve Barss and sent to the Honorable Rachel Notley, Premier. CARRIED

A copy of a memo from the Municipal Accountant, Karrie Gau was received and distributed to Council advising that the engineering fees

on Gratton Coulee and Hogan Hill projects exceed the amount authorized to date by \$25,667.00. plus applicable taxes.

492.15

Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to pay ROHI Engineering Ltd. additional engineering fees for additional site days on the Hogan Hill and Gratton Coulee Road grading project in the amount of \$25,667.00 plus applicable taxes.  
CARRIED

A memo from the Director of Transportation, Preston Iverson was submitted to Council requesting to adjust some of the gravel pit inventories.

493.15

Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 be authorized to adjust the gravel pit inventories as follows effective December 31, 2015:

Pit Name & Gravel Size	Legal	Book Metric Tonnes	Adjust Inventory Metric Tonnes
Antelope – ¾”	SE 14-45-1	1,557.9	0
Killarney – ¾”	NW 33-41-1	2,810.9	0
McLean – 1 ½”	SE 13-46-4	3,987.49	0
Tondu Rd. Allow. - 1 ½”	NE 21-47-5	775.59	0

CARRIED

The following 2016/2017 gravel hauling tenders were received and distributed to Council:

Contractor	2016 Price Sch. B Div. 5	2016 Price Sch. C Div. 6	2016 Price Sch. D Div. 7	2016 Price Total
Sharp Underground Inc.	\$117,600.00	\$85,260.00	\$103,740.00	\$306,600.00
Fitzgerald Aggregates Inc.	\$126,000.00	\$91,455.00	\$111,195.00	\$328,650.00
Holt Transport	\$129,990.00	\$93,387.00	\$114,303.00	\$337,680.00
Reda Enterprises Ltd.	\$130,620.00	\$102,795.00	\$117,726.00	\$351,141.00
T.J. Sagoo Transport	\$117,600.00	\$83,790.00	\$103,110.00	\$304,500.00
Rebel Heart Water Hauling Ltd.	\$194,250.00	\$163,178.40	\$178,722.60	\$536,151.00
Associated Aggregates Inc.	\$280,350.00	\$195,090.00	\$243,810.00	\$719,250.00
AGS Transport	\$2,209,410.00	\$1,472,940.00	\$1,893,780.00	\$5,576,130.00

Contractor	2017 Price Sch. B Div. 5	2017 Price Sch. C Div. 6	2017 Price Sch. D Div. 7	2017 Price Total	2016 & 2017 Price Total	
Sharp Underground Inc.	\$118,860.00	\$86,226.00	\$104,874.00	\$309,960.00	\$616,560.00	92
Fitzgerald Aggregates Inc.	\$131,250.00	\$95,235.00	\$115,815.00	\$342,300.00	\$670,950.00	89
Holt Transport	\$129,990.00	\$93,387.00	\$114,303.00	\$337,680.00	\$675,360.00	88
Reda Enterprises Ltd.	\$136,080.00	\$107,730.00	\$126,420.00	\$370,230.00	\$721,371.00	44
T.J. Sagoo Transport	\$128,100.00	\$91,350.00	\$112,560.00	\$332,010.00	\$636,510.00	36
Rebel Heart Water Hauling Ltd.	\$194,250.00	\$163,178.40	\$178,722.60	\$536,151.00	\$1,072,302.00	
Associated Aggregates Inc.	\$280,350.00	\$195,090.00	\$243,810.00	\$719,250.00	\$1,438,500.00	
AGS Transport	\$2,209,410.00	\$1,472,940.00	1,893,780.00	\$5,576,130.00	\$11,152,260.00	

494.15

Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 be authorized to award a two year contract for the 2016/2017 Gravel Hauling Tender for a total cost of \$616,560.00 (2016 - \$306,600.00 & 2017 - \$309,960.00) plus applicable taxes to Sharp Underground Inc. conditional to a satisfactory safety inspection of their equipment by an M.D. of Wainwright representative. CARRIED

The following 2016/2017 gravel crushing tenders were received and distributed to Council:

CONTRACTOR	2016 PRICE	2017 PRICE (Option Year)	2016 & 2017 PRICE TOTAL	TOTAL POINTS
Fitzgerald Aggregates Inc.	\$724,500.00	\$756,375.00	\$1,480,875.00	100
Lone Pine Crushing Ltd.	\$811,125.00	\$867,650.00	\$1,678,775.00	86
Surmont Sand & Gravel Ltd.	\$990,250.00	\$990,250.00	\$1,980,500.00	75
Smith Trucking Service (1976) Ltd.	\$903,125.00	\$947,750.00	\$1,850,875.00	75
McNabb Construction Ltd.	\$867,250.00	\$905,800.00	\$1,773,050.00	72
GCS Energy Services Ltd.	\$850,000.00	\$956,250.00	\$1,806,250.00	70
JMB Crushing Systems ULC	\$947,750.00	\$1,011,500.00	\$1,959,250.00	
685762 Alberta Ltd.	\$1,050,312.50	\$1,050,312.50	\$2,100,625.00	
Barsi Enterprises Ltd.	\$1,037,187.50	\$1,120,437.50	\$2,157,625.00	
Reda Enterprises Ltd.	\$1,335,000.00	\$1,398,750.00	\$2,733,750.00	

Associated Aggregates Inc.	\$1,488,775.00	\$1,488,775.00	\$2,977,550.00	
Hopkins Construction (Lacombe) Ltd.	\$2,157,537.50	\$2,265,537.50	\$4,423,075.00	

- 495.15 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 be authorized to award the Gravel Crushing Tender for 2016 for a cost of \$724,500.00 plus applicable taxes to Fitzgerald Aggregates Inc. conditional to a satisfactory safety inspection of their equipment by an M.D of Wainwright representative. CARRIED
- 496.15 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 be authorized to widening 2015 LR#6 (Sharon Lutheran Church Road South Boundaries of SW & SE 13-45-10 W4M & South Boundaries of SW & SE 18-44-9 W4M) to 10.5 meters. CARRIED
- 497.15 Moved by Clr. Zajic that Council recess for a private meeting, as per Section 197(2) of the Municipal Government Act 2000 and amendments. (11:40 a.m.) CARRIED
- 498.15 Moved by Clr. Buck that Council reconvene to the special meeting. (12:02 p.m.) CARRIED
- 499.15 Moved by Clr. Valleau that all salary/wage employees be granted a 1.5% increase effective the first pay period of 2016 and that the Director of Transportation, the Director of Public Works, the Director of Road Construction and the Agricultural Fieldman have the authorization to adjust the full time department employees wage to a maximum of \$36.61 per hour and the Transportation Foreman's wages to a maximum of \$40.32 per hour and Tradesmen's wages to a maximum of \$43.76 at their discretion and furthermore the seasonal employees wages to a maximum of \$32.92 per hour. CARRIED
- 500.15 Moved by Clr. Wilkinson that Council, ratepayer and employee mileage, per diem, expenses and subsistence have no increase for 2016 and that the rates will remain as follows:
- Mileage \$ 0.56 per kilometer
  - Convention/Conference Expenses \$ 255.00 per night
  - Ratepayer Per Diem \$ 311.85 per day
  - Subsistence \$ 51.00 per day
  - Council Per Diem \$ 311.85 per day
- CARRIED
- 501.15 Moved by Clr. Zajic to adjourn the meeting. CARRIED (12:05 p.m.)

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Reeve

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Municipal Administrator

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Wainwright, Alberta  
December 18<sup>th</sup>, 2015

Assistant Municipal Administrator

(1/2 day)