

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Tuesday, December 15<sup>th</sup>, 2015 commencing at 9:00 a.m.

Present: Reeve Bob Barss, Councillors Myron Zajic, Oscar Buck, Ted Wilkinson, Phil Valleau, Bill Lawson and Bruce Cummins. Staff present: Municipal Administrator Kelly Buchinski and Assistant Municipal Administrator Bonnie Milton.

## **CALL TO ORDER**

The Reeve called the meeting to order at 9:00 a.m.

Reeve Barss in the Chair.

This is the official record for the proceedings.

444.15 Moved by Clr. Cummins that the agenda be adopted as presented. CARRIED

445.15 Moved by Clr. Zajic that the following items be changed, added or removed from the agenda:

Additions:

### Agricultural Service Board

d. Sell Spray Truck MTN#25.15

e. 2015 Weed Control Program Mtn#28.15 (ASB Minutes)

f. 2016 ASB Provincial Conference

### Public Works

m. Dust Control – County of Vermilion River Invoice

CARRIED UNANIMOUSLY

446.15 Moved by Clr. Buck that the minutes of the Council Meeting held November 20<sup>th</sup>, 2015 be adopted as presented. CARRIED

## **NEW BUSINESS**

### **Agriculture Service Board**

The Agricultural Fieldman, James Schwindt attended the meeting from 9:05 a.m. to 9:30 a.m. and reported to Council on the activities of the Agricultural Services Department for the past month.

447.15 Moved by Clr. Valleau that the Agricultural Fieldman's report be accepted as presented. CARRIED

A copy of a letter from the Edgerton and District Seed Cleaning Co-op Ltd. thanking the municipality for financial assistance was received and distributed to Council.

A copy of the December 11<sup>th</sup>, 2015 ASB meeting minutes was received and distributed to Council as a handout.

448.15 Moved by Clr. Zajic that the Agricultural Service Board be authorized to advertise for sale the 2001 Ford F-450 4X4 truck S/N 1FDXF47S91EC55094 and deck with sprayer system. CARRIED

449.15 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 be authorized to release funding in the amount of \$4,000.00 to the Town of Wainwright for the 2015 Weed Control Program. CARRIED

450.15 Moved by Clr. Cummins that the Municipal District of Wainwright No.

61 authorize the Agricultural Service Board Members, Council and ASB Staff to attend the 2016 ASB Provincial Conference on January 18 to 21<sup>st</sup>, 2016 in Edmonton. CARRIED

**Public Works**

The Director of Public Works, Shannon LaHaye, the Director of Safety & Utilities, Pam Charles and the Director of Transportation, Preston Iverson attended the meeting from 9:30 a.m. to 11:58 a.m. and reported on the activities of their departments for the past month, including the Grader Report for November 2015.

451.15 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 approve the Director of Transportation report as presented. CARRIED

452.15 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 approve the Director of Safety & Utilities report as presented. CARRIED

453.15 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 approve the Director of Public Works report as presented. CARRIED

Road improvements between Clear Lake Cabins #7 to 17 - No action

A copy of the 1228 Scrapers and trade quotes was received and handed out to Council as follows:

Strongco:

Two (2) 2016 Goose Neck Mounted Scrapers	\$655,000 plus GST
Less: Trade two (2) 2008 Ashland Scrapers (S/N: 21966 and 21984)	(\$40,000) plus GST
	\$615,000 plus GST

454.15 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 be authorized to purchase two (2) 2016 Goose Neck Mounted Scrapers from Strongco for \$655,000.00 plus GST less the trade-in of two (2) 2008 Ashland Scrapers S/N 21966 and 21984 for \$40,000.00 plus GST for a net cost of \$615,000.00 plus GST and this purchase be forwarded to the 2016 budget. CARRIED

A copy of the Director of Public Work's recommendations in regards to the following was received and distributed to Council:

- \*construction & divisional grader trades (2016)
- \*extra warranty
- \*buybacks
- \*purchase options over the next five years
- \*lease options

455.15 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 be authorized to request for pricing a construction grader with the trade of the 2011 14M grader S/N R9J00152 and pricing for 2 maintenance graders with the trade-in of two 2011 John Deere Graders S/N 638304 and s/n 638341 and furthermore purchase 1,500 hours additional warranty for a cost of \$11,900 plus applicable taxes on the 2011 John Deere grader S/N 638347 with all costs being forwarded to the 2016 budget. CARRIED

456.15 Moved by Clr. Cummins that the Municipal District of Wainwright No.

61 authorize the Wainwright Rural Recreation Board to proceed with leveling a knoll along the DND property and the road allowance on Range Road 7-0 for the proposed Ascot Walking Trail once approval has been received from DND and all costs incurred be paid by the Wainwright Rural Recreation Board. CARRIED

457.15 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 authorize advertising paving tenders for 2016 as follows:

- Gratton Coulee Road Twp. Rd. 45-2 and Rg. Rd. 9-1 (4 miles)
- Hogan Hill Road Twp. Rd. 45-4 from Rg. Rd. 5-0 to 4-1 (5 miles)

CARRIED

458.15 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 proceed with Request for Proposals for engineering services for the grading of the following project:

- Twp. Rd 45-5 from Rg. Rd. 5-5 to 5-1 – 4 miles
- Rg.Rd. 5-1 from Twp. Rd. 45-5 to 45-4 – 1 mile
- Twp. Rd. 45-4 from Rg. Rd. 5-1 to 5-0 – 1 mile

CARRIED

459.15 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 be authorized to send a letter to Interpipeline to lower their pipeline on LR#6 as soon as possible. CARRIED

460.15 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 authorize Reeve Barss to contact the Reeve of the County of Vermilion River in regards to the dust control invoice. CARRIED

461.15 Moved by Clr. Wilkinson that the following item be added to the agenda:

- Gravel Agreement SE 31-46-6 W4M (Cusack Pit)

CARRIED UNANIMOUSLY

462.15 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 authorize the gravel agreement for the SE 31-46-6 W4M for 62,500 metric tonnes (50,000 cubic yards) of gravel per year commencing in 2016 for a two year term at a cost of \$3.40 per metric tonne (\$4.25 per cubic yard) pending access agreement with the landowner is executed. CARRIED

### Recreation & Community Services

463.15 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 appoint Sharon Guy as a member to the Edgerton Rural Recreation Board for the 2015/2016 term. CARRIED

### Finance

The Municipal Accountant, Karrie Gau, attended the meeting from 11:10 a.m. to 11:30 a.m. and reported to Council on the finances for the past month.

464.15 Moved by Clr. Lawson that the accounts recorded on the attached list in the amount of \$2,380,842.61 covered by debit memos 2393-2407 and cheques numbered 72547 to 72718 be approved and paid and furthermore that payroll payments as per the attached list totaling \$273,020.61 covered by EFT's numbered 900027401-900027543 be ratified. CARRIED

465.15 Moved by Clr. Valleau that the financial statement of receipts and disbursements for the month ending November 30<sup>th</sup>, 2015 be adopted as written and incorporated into these minutes. CARRIED

A copy of the reserve statement as of November 30<sup>th</sup>, 2015 was received and distributed to Council.

A copy of a letter from Donald L. Isaman Professional Corporation was received and distributed to Council regarding the 2015 annual audit of the financial statements.

#### Administration & Taxation

A copy of the monthly status report was received and distributed to Council.

A copy of the invitation to the 2016 Wainwright Chamber Expo hosted by the Chamber of Commerce on April 9<sup>th</sup> & 10<sup>th</sup> was received and distributed to Council.

466.15 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 participate in and register for a booth at the 2016 Wainwright Chamber Expo to be held April 9<sup>th</sup> & 10<sup>th</sup>, 2016. CARRIED

467.15 Moved by Clr. Wilkinson that the 2016 proposed budget for E911 be accepted as presented and forwarded to the municipal 2016 budget with a decrease from \$4.90 to \$3.43 per capita. CARRIED

Clr. Wilkinson advised that the three year plan on testing the water quality at Arm Lake is up. It was the consensus of Council to bring the water testing for Arm Lake to the next Council meeting once Administration has researched a cost.

Tax Clerk, Karen Steele, advised Council by memo that as of December 15<sup>th</sup>, 2015 the current tax collection rate for 2015 is 99.3%.

468.15 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 adopt the 2015 Operating and Capital Budget as Interim Budget for 2016. CARRIED

469.15 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 authorize the following tax cancellation:

- Roll #1000000 in the amount of \$20,389.33

CARRIED

470.15 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 be authorized to make an application for an amendment to the East Central 911 Call Answer Society - Regional Emergency Services Enhancement project under the Regional Collaboration Program as follows:

- 1) To replace the "Business Plan" component with "Implementation Costs" of \$16,634.17.
- 2) To change the completion date from December 31, 2015 to March 1, 2016.

CARRIED

A copy of a letter from Garrison Chief of Staff, Major G.A. Nette, was received and distributed to Council thanking the M.D. for their contribution to the Canadian Forces Base 2015 Canada Day Celebration and requesting support for the 2016 Canada Day Celebration.

471.15 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 supports the Canadian Forces Base Wainwright with a grant of \$15,000 to assist in their 2016 Canada Day Celebration and that this amount be forwarded to the 2016 budget. CARRIED

472.15 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 authorize the 2016 Planning Meeting to be held on March 4<sup>th</sup>, 2016 at 9:00 a.m. with the venue to be announced. CARRIED

473.15 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 be authorized under Section 193 (3) of the M.G.A to change the March 15<sup>th</sup>, 2016 Regular Council Meeting to March 18<sup>th</sup>, 2016 at the same time and place due to the AAMDC Spring Convention. CARRIED

A copy of the News Release from AltaLink's new transmission line leading Alberta to a greener future was received and distributed to Council.

A copy of the AAMDC Contacts and Member Bulletins was received and distributed to Council.

### **Protection to Persons and Property**

#### **Municipal Property**

A draft copy of the Wainwright and District Handi Van Society Lease was distributed to Council.

474.15 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 be authorized to sign and execute the Wainwright and District Handi Van Society Lease as amended to include fencing to be paid by the Society and the lease be for a period of 25 years with an annual payment of \$1.00 plus GST. CARRIED

Randall Trites and Glen Sandin from ROHI Engineering attended Council at 11:30 a.m. to discuss engineering costs on Gratton Coulee and Hogan Hill projects.

475.15 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 authorize to send a letter to ROHI Engineering for the Hogan Hill Project to enter into negotiations for the balance of the project at day rate. CARRIED

A letter was received and distributed to Council from Howitt Construction Ltd. requesting a 50% holdback release on Schedule B Hogan Hill – Contract #14-012 in the amount of \$162,413.39 plus GST.

476.15 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 be authorized to release 25% of the holdback on Schedule B Hogan Hill – Contract #14-012 in the amount of \$81,206.70 plus GST now and furthermore the balance of \$81,206.69 plus GST be released upon final inspection of the first 5 miles of Hogan Hill – Contract #14-012 and clearance by the engineers. CARRIED

**Health & Social Services**

**Environment**

**Bylaws**

Bylaw No. 1576 - A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta being a Bylaw to amend Bylaw No. 1318, as amended to May 15, 2007, of the Municipal District of Wainwright No. 61 to amend the Land Use Designation of W½ 31-43-4 W4M from Agricultural District to Country Residential District.

477.15 Moved by Clr. Cummins that Bylaw No. 1576 pass the first reading. CARRIED

478.15 Moved by Clr. Wilkinson that a Public Hearing be set for January 22<sup>nd</sup>, 2016 for Bylaw No. 1576 at 10:30 a.m. at the Municipal District of Wainwright No. 61 Administration Building. CARRIED

Bylaw No. 1577 - A Bylaw of the Municipal District of Wainwright No. 61, in the Province of Alberta, to authorize the borrowing of money for the purpose of financing operating expenditures.

479.15 Moved by Clr. Valleau that Bylaw No. 1577 pass the first reading. CARRIED

480.15 Moved by Clr. Wilkinson that Bylaw No. 1577 pass the second reading. CARRIED

481.15 Moved by Clr. Cummins that Bylaw No. 1577 proceed to the third reading at this meeting. CARRIED UNANIMOUSLY

482.15 Moved by Clr. Zajic that Bylaw No. 1577 pass the third and final reading. CARRIED

**Development**

The Development Officer, Kim Christensen attended the meeting from 1:15 p.m. to 1:20 p.m. and reported to Council on the activities of the Development Department for the past month.

483.15 Moved by Clr. Zajic that the Development Officer's report be accepted as presented. CARRIED

A copy of the December 7<sup>th</sup>, 2015 MPC minutes was received and distributed to Council.

484.15 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 have no objects to the proposed subdivision of the SW 27-44-5 W4M with the exception of the parcel being over 10 acres. CARRIED

**PAYSHEETS**

485.15 Moved by Clr. Lawson that the paysheets be approved as presented. CARRIED

**COMMITTEE  
REPORTS**

486.15                    Moved by Clr. Zajic that the following Committee Reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Family & Community Services, Battle River Foundation, Wainwright Waste to Energy Authority, Wainwright Ambulance, East Central E911, Community Health Foundation, Northern Lights Library Systems and Wainwright Economic Development Board. CARRIED

487.15                    Moved by Clr. Cummins that this meeting be adjourned (1:30 p.m.). CARRIED

---

Reeve

---

Municipal Administrator

---

Assistant Municipal Administrator

(1/2 day)