

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Tuesday, June 16th, 2015 commencing at 9:00 a.m.

Present: Reeve Bob Barss, Councillors Myron Zajic, Oscar Buck, Ted Wilkinson, Phil Valleau, Bill Lawson and Bruce Cummins. Staff present: Municipal Administrator Kelly Buchinski and Assistant Municipal Administrator Bonnie Milton and from the Star News, Kelly Clemmer (9:55 a.m. to 11:35 a.m.).

CALL TO ORDER

The Reeve called the meeting to order at 9:00 a.m.

Reeve Barss in the Chair.

This is the official record for the proceedings.

213.15 Moved by Clr. Cummins that the agenda be adopted as presented. CARRIED

214.15 Moved by Clr. Lawson that the following items be changed, added or removed from the agenda:

Add:

Agricultural Service Board

f. Funding re: Tank Loader

Public Works, Transportation, Safety & Utilities

h. 2015 Construction Schedule Adjustment

CARRIED UNANIMOUSLY

215.15 Moved by Clr. Buck that the minutes of the Council Meeting held May 19th, 2015 be adopted as presented. CARRIED

NEW BUSINESS

Agriculture Service Board

The Agricultural Fieldman, James Schwindt attended the meeting from 9:03 a.m. to 9:15 a.m. and reported to Council on the activities of the Agricultural Services Department for the past month.

216.15 Moved by Clr. Zajic that the Agricultural Fieldman's report be accepted as presented. CARRIED

The following spray truck and chassis quotes were received and handed out to Council:

Wainalta Motors Ltd. (Gas)	2016 Dodge 5500 4x4 Regular Cab & Chassis (Gas Engine 6.4L Hemi)	\$42,556.00 +GST
Wainalta Motors Ltd. (Diesel)	2016 Dodge 5500 4x4 Regular Cab & Chassis (Diesel Engine 6.7L)	\$50,846.00 +GST
Norris Ford (Gas)	2016 F-550 4X4 (Gas Engine V-10)	\$39,419.00 +GST
Norris Ford (Diesel)	2016 F-550 4x4 (Diesel Engine)	\$47,972.00 +GST

217.15 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 be authorized to purchase the 2016 Dodge 5500 4X4 Gas Engine 6.4L Hemi from Wainalta Motors Ltd. for a cost of \$42,556.00 plus applicable taxes. CARRIED

218.15 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 authorize the ASB Department to order spray truck components in accordance with the 2015 budget. CARRIED

- 219.15 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 authorize the 2016 M.D. annual photo contest and the annual calendar and shipping in accordance with the 2016 budget. CARRIED

A copy of the ASB Meeting minutes for June 12th, 2015 was handed out to Council.

- 220.15 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 authorize the Agricultural Fieldman to investigate funding and estimate costs of engineering planning and hydrogeological reports for a new tank loader system and bring back findings to a future Council meeting for discussion. CARRIED

Public Works

The Director of Public Works, Shannon LaHaye, the Director of Safety & Utilities, Pam Charles, the Director of Road Construction, Mark Greibrok, and the Director of Transportation, Preston Iverson, attended the meeting from 9:15 a.m. to 10:20 a.m. and reported on the activities of their departments for the past month, including the Grader Report for May 2015.

Reeve Barss welcomed and introduced Pam Charles as the Director of Safety & Utilities for the municipality.

- 221.15 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to send Fabyan residents an information letter in regards to best practice in water usage. CARRIED

- 222.15 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 approve the Director of Safety & Utilities report as presented. CARRIED

- 223.15 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 approve the Director of Transportation report as presented. CARRIED

- 224.15 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 approve the Director of Public Works report as presented. CARRIED

The Director of Road Construction, Mark Greibrok advised it would take approximately two days with two scrapers to reclaim the borrow pit on SE 30-43-2 W4M.

- 225.15 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 utilize M.D. scrapers to reclaim the borrow on SE 30-43-2 W4M as recommended by the Director of Road Construction conditional to the landowner entering into a release agreement for the work completed. CARRIED

A letter was received from the Wainwright Cemetery Association requesting assistance with road repairs, in accordance with the Director of Road Construction, Mark Greibrok's suggestions.

- 226.15 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 be authorized to help the Wainwright Cemetery with road repairs at the discretion of the Director of Road Construction. CARRIED

- 227.15 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to proceed with a request for proposals for engineering services for the paving projects: Hogan Hill Road and Gratton Coulee Road. CARRIED

The Director of Road Construction, Mark Greibrok, submitted a quote from Veraz Construction for a gravelock pilot project for 1 mile on Twp. #424 with an 8 meter top for a cost of \$81,240.00 road south of Chauvin. – No action

- 228.15 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to hire Carillion to do overlay repair on Terminal Road Twp. #424 for an approximate cost of \$10,000.00 plus applicable taxes. CARRIED
- 229.15 Moved by Clr. Buck that the 2015 construction schedule be amended as follows: LR#4 – extend 2 miles east to North Chauvin Road (R.R.#21).
CARRIED
- 230.15 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 authorize the use of contracted equipment to repair Range Road 7-0 for an approximate cost of \$20,000.00 plus applicable taxes. CARRIED

Finance

The Municipal Accountant, Karrie Gau, attended the meeting from 10:40 a.m. to 11:10 a.m. and reported to Council on the finances for the past month.

- 231.15 Moved by Clr. Wilkinson that the accounts recorded on the attached list in the amount of \$3,199,248.04 by debit memos 2301-2316 and cheques numbered 71372-71537 be approved and paid and furthermore that payroll payments as per the attached list totaling \$316,913.59 covered by EFT's numbered 900026337-900026501 be ratified. CARRIED
- 232.15 Moved by Clr. Buck that the financial statement of receipts and disbursements for the month ending May 31st, 2015 be adopted as written and incorporated into these minutes. CARRIED

A copy of the reserve statement as of May 31st, 2015 was received and distributed to Council.

Administration & Taxation

A copy of the monthly status report was received and distributed to Council.

A copy of the Linear Assessment Presentation presented by Municipal Affairs on June 9th, 2015 was distributed to Council.

Council discussed options for financing the proposed community hall in Irma.

- 233.15 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 internally finance 2/3 share of the funding required to build the proposed community hall in Irma to be paid back over a specified term by the Irma Recreation Area, if the project proceeds. CARRIED

A copy of the Wainwright and District Partnership invitation to the Business Partnership Luncheon on June 25th, 2015 at the Wainwright Communiplex was received and distributed to Council.

A thank you letter was received and distributed to Council from the Village of Edgerton for the funding of \$75,000.00 for core infrastructure.

A thank you letter was received and distributed to Council from the Village of Irma for the funding of \$75,000.00 for core infrastructure.

A letter from the Battle River Victim Assistance Society was received and distributed to Council requesting financial support of \$1,000.00 for the Battle River Regional CISM (Critical Incident Stress Management) Crisis Team, along with support letters from the Wainwright Fire Department and the CFB Wainwright Fire Department.

- 234.15 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 be authorized to provide funding in the amount of \$1,000.00 to the Battle River Regional CISM (Critical Incident Stress Management) Crisis Team. CARRIED

235.15 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize Clr. Wilkinson and Clr. Valleau to attend the Ports to Plains Conference in Williston, ND on October 6th to 8th, 2015 and furthermore be authorized to extend the invitation to the Town of Wainwright representatives as well and to use the M.D. of Wainwright's van. CARRIED

A thank you letter was received and distributed to Council from the Wainwright and District Handivan Society for the contribution of \$3,333.00 and the municipality's continued support and assistance.

A copy of the AAMDC Contacts and Member Bulletins was received and distributed to Council.

Protection to Persons and Property

Municipal Property

Health & Social Services

Environment

Bylaws

Bylaw No. 1573 - A Bylaw of the Municipal District of Wainwright No. 61, in the Province of Alberta, authorizing the erection or removal of "Stop" or "Yield" signs for traffic control at designated locations.

236.15 Moved by Clr. Cummins that Bylaw No. 1573 pass the first reading. CARRIED

237.15 Moved by Clr. Zajic that Bylaw No. 1573 pass the second reading. CARRIED

238.15 Moved by Clr. Wilkinson that Bylaw No. 1573 proceed to the third reading at this meeting. CARRIED UNANIMOUSLY

239.15 Moved by Clr. Lawson that Bylaw No. 1573 pass the third and final reading. CARRIED

Development

The Development Officer, Kim Christensen, attended the meeting from 11:10 a.m. to 11:25 a.m. and reported to Council on the activities of the Development Department for the past month.

240.15 Moved by Clr. Cummins that the Development Officer's report be accepted as presented. CARRIED

A copy of the June 9th, 2015 MPC minutes was received and distributed to Council.

241.15 Moved by Clr. Buck that the Municipal District of Wainwright No.61 have no objections to the proposed subdivision in the NE 6-47-5 W4M subject to the condition of certification from an accredited inspector confirming that the function and location of the existing sewage disposal system on the proposed parcel will satisfy the Private Sewage Disposal Systems Regulations. CARRIED

242.15 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 have no objections to the proposed subdivision in the SW 8-47-5 W4M subject to the applicant entering into an approach installation agreement with the Municipal District of Wainwright No. 61 and that the location and final construction of the approach comply with M.D. requirements. CARRIED

- 243.15 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 have no objections to the proposed subdivision in Pt. NE 9-45-7 W4M subject to 17 feet road widening along the east boundary of the subdivided parcel and certification from an accredited inspector confirming that the function and location of the existing sewage disposal system on the proposed parcel will satisfy the Private Sewage Disposal Systems Regulations. CARRIED
- 244.15 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 have no objection to the proposed subdivision in the SW 7-44-4 W4M subject to 17 feet of road widening along the west boundary. CARRIED
- 245.15 Moved by Clr. Wilkinson that the owner of Lot 5, Plan 1026567 (SW 1-44-5 W4M) who was responsible for the brushing of trees on Block R-10 Plan 7821292 install a wood rail fence around the cleared area directly adjacent to the shoreline so that the natural vegetation that was cleared could grow back and that a gate be installed between the Municipal Reserve land and the Common Property of the Bareland Condominium Association which will allow walking access only down to the shoreline and a steel swing gate be installed at the current opening that will be locked and controlled by the municipality all at the cost of the owner of Lot 5, Plan 1026567 (SW 1-44-5 W4M) and furthermore prior to any of the work being completed an agreement be put in place with the municipality and the owner of Lot 5, Plan 1026567 (SW 1-44-5 W4M) and furthermore Clr. Wilkinson, Clr. Zajic, the Director of Public Works, Shannon LaHaye meet with the owner of Lot 5, Plan 1026567 (SW 1-44-5 W4M) on site to clarify and meet these conditions. CARRIED

PAYSHEETS

- 246.15 Moved by Clr. Cummins that the paysheets be approved as presented. CARRIED

COMMITTEE REPORTS

- 247.15 Moved by Clr. Zajic that the following Committee Reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Family & Community Services, Battle River Foundation, Wainwright Waste to Energy Authority, Wainwright Ambulance, East Central E911, Community Health Foundation, Northern Lights Library Systems and Wainwright Economic Development Board. CARRIED
- 248.15 Moved by Clr. Cummins that this meeting be adjourned (11:35 p.m.). CARRIED

Reeve

Municipal Administrator

Assistant Municipal Administrator

(1/2 day)