

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Tuesday, November 25th, 2014 commencing at 9:00 a.m.

Present: Reeve Bob Barss, Councillors Oscar Buck, Ted Wilkinson, Myron Zajic, Phil Valleau, Bill Lawson and Bruce Cummins. Staff present: Municipal Administrator Kelly Buchinski, Assistant Municipal Administrator Bonnie Milton and from the Star News, Kelly Clemmer (9:20 a.m. to the end).

CALL TO ORDER

The Reeve called the meeting to order at 9:00 a.m.

Reeve Barss in the Chair.

This is the official record for the proceedings.

489.14 Moved by Clr. Zajic that the agenda be adopted as presented.
CARRIED

490.14 Moved by Clr. Lawson that the following items be added to, changed or removed from the agenda:

Added:

Public Works

g. Crushes – Gravel Pits

Development

e. Set MPC Meeting Date

Changed from:

Recreation & Community Services

a. Rural Representative for the Edgerton Fire Area David Guy to Michelle Christensen

Changed to:

Protection to Person & Properties

a. Rural Representative for the Edgerton Fire Area David Guy to Michelle Christensen

CARRIED UNANIMOUSLY

491.14 Moved by Clr. Cummins that the minutes of the Council Meeting held October 17th, 2014 be adopted as presented. CARRIED

492.14 Moved by Clr. Buck that the minutes of the Organizational Meeting held October 17th, 2014 be adopted as presented. CARRIED

NEW BUSINESS

Agriculture Service Board

The Agricultural Fieldman, James Schwindt and Assistant Agricultural Fieldman Tanis Ponath attended the meeting from 9:08 a.m. to 9:25 a.m. and 9:45 a.m. to 10:15 a.m. and reported to Council on the activities of the Agricultural Services Department for the past month.

493.14 Moved by Clr. Wilkinson that the Agricultural Fieldman's report be accepted as presented. CARRIED

A copy of the October 31st, 2014 ASB Minutes were received and distributed to Council.

- 494.14 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 fund the Battle River Watershed Alliance \$0.50 per capita for a total of \$2,069.00 for 2015. CARRIED
- 495.14 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 be authorized to release the 2014 Urban Weed Grant to the Town of Wainwright in the amount of \$4,000.00 if all criteria is met and further authorize the Urban Weed Grant for 2015. CARRIED
- 496.14 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 support the ASB decision to discontinue the Agri-Minute contract for 2015. CARRIED

A copy of the 2015 Provincial ASB Conference agenda package in Edmonton on January 20th to 23rd, 2015 was sent to Council by email.

Safety & Utilities

The Safety & Utilities Manager, Preston Iverson, attended the meeting from 9:25 a.m. to 9:45 a.m. and reported on the activities of his department for the past month.

- 497.14 Moved by Clr. Wilkinson that the Safety & Utilities Manager's report be accepted as presented. CARRIED
- 498.14 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize an extension to December 15th, 2014 for the Greenshields Lift Station replacement project. CARRIED
- 499.14 Moved by Clr. Buck that the following item be added to the agenda:

Fabyan Lagoon Easement Agreement

CARRIED UNANIMOUSLY

- 500.14 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 authorize Administration to renew the Fabyan Lagoon Easement Agreement with Rebecca Ann King for the NE 18-45-7 W4M. CARRIED

Recreation & Community Services

A letter was received from Stafford Oilfield Services advising the additional costs they have incurred because of a scope change to the Riverdale Mini Park water and sewer upgrade project.

- 501.14 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to send a letter to Stafford Oilfield Services advising that no additional costs over and above the original contract will be funded by the Municipal District of Wainwright No. 61 for the Riverdale Mini Park water and sewer upgrade project. CARRIED

Joan Gabrielson, Alternative Land Use Services Coordinator (ALUS) attended Council from 9:45 a.m. to 10:15 a.m. to give an overview of ALUS, noting their goal is to create a healthy landscape that sustains agriculture, wildlife and natural spaces for all Canadians.

PUBLIC HEARING

Present at the Hearing were Bob Barss, Oscar Buck, Bruce Cummins, Ted Wilkinson, Myron Zajic, Bill Lawson, Phil Valleau, Kelly Buchinski, Bonnie Milton, Shannon LaHaye, Jim Klasson and Kelly Clemmer. Ratepayers present: John Farley, John Radies and Taryn Pollard.

Bylaw No. 1565 - A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta authorizing the adoption of an off-site levy for the purpose of covering the costs associated with the upgrades of the Canadian National railway crossing and upgrades to the intersection of Range Road 73 and Highway 14 when these upgrades are called for by Canadian National and Alberta Transportation.

Reeve Barss called the hearing to order at 10:30 a.m.

Reeve Barss asked if there were any written submissions. There was one written submission from Yvette Rice supporting the Bylaw #1565.

Reeve Barss asked if there were any oral submissions. There were a couple of oral submissions. John Radies had concerns about the bylaw and wanted it explained. Development Officer explained the bylaw and subdivision process and Reeve Barss explained that it was to recoup some costs for upgrades to the road also explaining the costs of the roads. He confirmed the fee was \$1,074 per acre for the second parcel out. John Farley asked if the first sale was exempt per quarter. Development Officer confirmed that the first sale was exempt. Taryn Pollard asked if this was a one time levy, which was also confirmed.

502.14 Moved by Clr. Wilkinson that the hearing be adjourned at 10:50 a.m. CARRIED

Public Works

The Director of Public Works, Shannon LaHaye attended the meeting from 9:00 a.m. to 11:30 a.m. and reported to Council on his departments for the past month. The Director of Transportation, Mark Greibrok was unable to attend the meeting due to a medical appointment.

503.14 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 approve the Director of Transportation's report as written. CARRIED

504.14 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 approve the Director of Public Work's report as presented. CARRIED

505.14 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 be authorized to purchase the road widening on the NE 22-45-3 W4M and fencing as per policy. CARRIED

506.14 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to research rules and regulations in regards to purchasing a non-commercial van and bring back findings and prices to the next Council meeting. CARRIED

A letter from the Town of Wainwright was received and distributed to Council with regards to the water diversion at Peterson Estates.

507.14 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to pump 38,000 cubic metres of storm water to Bushy Head Lake with a one-time compensation payment to the Town of Wainwright of \$15,000 and that the land owner affected by the water pipe access be compensated \$2,500. CARRIED

The following quotes for two 2015 Divisional Graders were received and distributed to Council:

Company	Make/Model	Cost	Less Trade-ins 2010 772GP John Deere Graders	Net Cost
Finning	(2)140M Caterpillar Graders	\$735,500	\$220,000	\$515,500
Brandt	(2) 772GP John Deere Graders	\$738,000	\$330,000	\$408,000

508.14

Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 authorize and forward to the 2015 budget the purchasing of two (2) 2015 772GP John Deere Graders from Brandt with the trade of the (2) 2010 772GP John Deere Graders s/n DW772GP627543 and DW772GP627560 for a net cost \$408,000 plus applicable to taxes. CARRIED

The following quotes for a 2015 Oiling Grader were received and distributed to Council:

Company	Make/Model	Cost	Less Trade-in 2010 872GP John Deere Grader	Net Cost
Finning	160M Caterpillar Grader	\$418,000	\$150,000	\$268,000
Brandt	872GP John Deere Grader	\$408,000	\$195,000	\$213,000

509.14

Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 authorize and forward to the 2015 budget the purchase of a 2015 872GP John Deere Grader from Brandt with the trade of the 2010 872GP John Deere Grader s/n DW872GP627472 for a net cost of \$213,000 plus applicable to taxes. CARRIED

510.14

Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 be authorized to fulfill the 2014 gravel commitment with GCS Energy Services Ltd. and the shortage from the McKee Pit (NE 27-45-10 W4M) and Pierce Pit (SE 20-44-9 W4M) be taken from the Pfisterer Pit (NW 22-45-9 W4M). CARRIED

Finance

The Municipal Accountant, Karrie Gau was unable to attend the meeting due to a medical day.

511.14

Moved by Clr. Wilkinson that the accounts recorded on the attached list in the amount of \$3,071,115.17 covered by debit memos 2195 to 2210 and cheques numbered 70322 to 70484 be approved and paid and furthermore that payroll payments as per the attached list totaling \$402,668.94 covered by EFT's numbered 900025385-900025579 be ratified. CARRIED

512.14

Moved by Clr. Zajic that the financial statement of receipts and disbursements for the month ending October 31st, 2014 be adopted as written and incorporated into these minutes. CARRIED

A copy of the reserve statement as of October 31st, 2014 was received and distributed to Council.

Administration & Taxation

A copy of the monthly status report was received and distributed to Council.

513.14 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 have a special meeting for Pre-planning, Policy Review, Salary/Wage Review and conduct the Municipal Administrator's Evaluation on December 17th @ 9:00 a.m. at the Administration Office. CARRIED

514.14 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be closed January 2nd, 2015 during the Christmas Holidays. CARRIED

515.14 Moved by Clr. Lawson that the Planning Meeting be held on March 2nd, 2015 @ 9:00 a.m. location to be announced. CARRIED

A copy of a letter from Beaver County was received and distributed to Council advising that elected for Reeve was Kevin Smook and Ron Yarham was re-elected for Deputy Reeve.

A copy of the costs for the 2014 TerraCem Projects including overages was received and distributed to Council.

516.14 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 authorize the extra costs of \$11,916.00 for the 2014 TerraCem Projects to Central City Asphalt Ltd. CARRIED

A copy of a thank you letter from the PPCLI was received and distributed to Council with regards to the 100th Anniversary Memorial Baton Relay.

A copy of a letter from Anita Bates was received and distributed to Council advising that the Edgerton Historical Society will be gathering information for Edgerton's 100th Anniversary in 2017.

517.14 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 be authorized under Section 193(3) of the M.G.A to change the January 20th, 2015 Council Meeting to January 16th @ 9:00 a.m. in the Council Chambers. CARRIED

A copy of the AAMDC Contacts and Member Bulletins was received and distributed to Council.

Protection to Persons and Property

518.14 Moved by Clr. Zajic that the Edgerton Fire Area Board representative David Guy be replaced with Michelle Christensen for the 2014/2015 term. CARRIED

Municipal Property

Health & Social Services

A copy of a letter from Wainwright and District Handivan Society (WDHS) was received and distributed to Council requesting an M.D. Councillor sit on the WDHS Board and that the three year financial commitment of \$10,000 be increased to a five year commitment of \$16,666.

519.14 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to contribute over five years a total of \$16,666 to the Wainwright and District Handivan Society. CARRIED

Reeve Barss thanked and presented Rod Thirsk with a plaque for his time as a board member on the Agricultural Service Board.

Environment

Bylaws

Bylaw No. 1565 - A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta being a Bylaw to authorize the adoption of an off-site levy for the purpose of covering the costs associated with the upgrades of the Canadian National railway crossings and upgrades to the intersection of Range Road 73 and Highway 14 when these upgrades are called for by Canadian National and Alberta Transportation.

520.14 Moved by Clr. Cummins that Bylaw No. 1565 pass the second reading. CARRIED

521.14 Moved by Clr. Valleau that Bylaw No. 1565 pass the third and final reading. CARRIED

Bylaw No. 1568 - A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta authorizing the establishment of a Municipal Planning Commission for the Municipal District of Wainwright No. 61 and rescinding Bylaw No. 1032.

522.14 Moved by Clr. Zajic that Bylaw No. 1568 pass the first reading. CARRIED

523.14 Moved by Clr. Wilkinson that Bylaw No. 1568 pass the second reading. CARRIED

524.14 Moved by Clr. Valleau that Bylaw No. 1568 proceed to the third reading at this meeting. CARRIED UNANIMOUSLY

525.14 Moved by Clr. Lawson that Bylaw No. 1568 pass the third and final reading. CARRIED

Development

The Development Officer, Jim Klasson attended the meeting from 10:30 a.m. to 10:50 a.m. and 1:00 p.m. to 1:15 p.m. and reported to Council on the activities of the Development Department for the past month.

526.14 Moved by Clr. Zajic that the Development Officer's report be accepted as presented. CARRIED

MPC minutes – No meeting held in November.

527.14 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 approve the crossing agreement with Heartland Pipeline GP Limited for a two year term commencing December 1st, 2014. CARRIED

528.14 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 approve the statement of costs for the development agreement for Mackenzie Subdivision (NE 1-44-5 W4M) at Clear Lake subject to a security deposit of \$22,795. CARRIED

529.14 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 authorize the second Monday of every month for the MPC meeting in the Council Chamber at the Administration building at 9:00 a.m. CARRIED

PAYSHEETS

530.14 Moved by Clr. Cummins that the paysheets be approved as presented.
CARRIED

**COMMITTEE
REPORTS**

531.14 Moved by Clr. Cummins that the following Committee Reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Family & Community Services, Battle River Foundation, Wainwright Waste to Energy Authority, Wainwright Ambulance, East Central E911, Community Health Foundation, Northern Lights Library Systems and Wainwright Economic Development Board. CARRIED

532.14 Moved by Clr. Cummins that this meeting be adjourned. (1:30 p.m.)
CARRIED

Reeve

Municipal Administrator

(1 day)

Assistant Municipal Administrator