

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Tuesday, September 16th, 2014 commencing at 9:00 a.m.

Present: Reeve Bob Barss, Councillors Oscar Buck, Ted Wilkinson, Myron Zajic, Phil Valleau, Bill Lawson and Bruce Cummins. Staff present: Municipal Administrator Kelly Buchinski, Assistant Municipal Administrator Bonnie Milton and from the Star News, Kelly Clemmer (9:45 a.m. to the end).

## **CALL TO ORDER**

The Reeve called the meeting to order at 9:00 a.m.

Reeve Barss in the Chair.

This is the official record for the proceedings.

387.14 Moved by Clr. Zajic that the agenda be adopted as presented.  
CARRIED

388.14 Moved by Clr. Wilkinson that the following items be added to or removed from the agenda:

Additions:

### **DELEGATIONS**

5. 11:00 a.m. Holly Harvey re: Fabyan Issue

### Public Works

- g. Discussion re: Calcium vs Salt
- h. Engineering – Hogan Hill Road
- i. E. Construction re: Gravel Purchase
- j. Re-tending 2013 Gravel Crush

### Administration & Taxation

- n. Authorization to attend Health Forum

CARRIED UNANIMOUSLY

389.14 Moved by Clr. Cummins that the minutes of the Council Meeting held August 19th, 2014 be adopted as presented. CARRIED

## **NEW BUSINESS**

### **Agriculture Service Board**

The Agricultural Fieldman, James Schwindt, attended the meeting from 9:05 a.m. to 9:15 a.m. and reported to Council on the activities of the Agricultural Services Department for the past month.

390.14 Moved by Clr. Wilkinson that the Agricultural Fieldman's report be accepted as presented. CARRIED

391.14 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 be authorized to advertise for a maternity leave for the Assistant Agricultural Fieldman position. CARRIED

### **Public Works**

The Director of Public Works, Shannon LaHaye, and the Director of Transportation, Mark Greibrok, attended the meeting from 9:15 a.m. to 11:45 a.m. and reported on the activities of their respective departments for the past month.

392.14 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 approve the Director of Transportation's report as presented. CARRIED

393.14 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to rent a couple of gravel trucks on a weekly basis for a cost of \$170.00 per day plus \$0.09 per kilometer while M.D. trucks are under repair. CARRIED

394.14 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 approve the Director of Public Work's report as presented. CARRIED

#### Safety & Utilities

The Safety & Utilities Manager, Preston Iverson, attended the meeting from 9:25 a.m. to 9:35 a.m. and reported on the activities of his department for the past month.

395.14 Moved by Clr. Cummins that the Safety & Utilities Manager's report be accepted as presented. CARRIED

#### Recreation & Community Services

396.14 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 authorize Kerry Frissell of the Wainwright High School to host "Runnin' Riverdale" Cross Country Race on September 17<sup>th</sup>, 2014 and to use the back 9 of the golf course at Riverdale from 12:00 p.m. to 5:30 p.m., subject to proper insurance being in place and furthermore that we authorize the closing of the back 9 for this event. CARRIED

#### DELEGATIONS:

Ioan Ianchis attended Council at 9:30 a.m. to discuss a water issue at Lot 1 Block 5 Plan 0525652 in Marlloys Silver Willow Estates. Clr. Valleau addressed Council advising that WSP recommended a heavy industrial sump pump and run it out to our reserve.

397.14 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 be authorized to follow up on WSP recommendation for the water issue at Lot 1 Block 5 Plan 0525652 in Marlloys Silver Willow Estates and inquire with WSP regarding a cost proposal for a potential solution. CARRIED

David Frye & Rebecca King attended Council at 9:45 a.m. to discuss their concerns with the proposed new billing for water/sewer at Fabyan in 2015.

Barry Koroluk attended Council at 10:00 a.m. to discuss hitting the barricades that were in place to close road in Division #3.

Allan Laird attended Council at 10:45 a.m. to discuss the TWP #460 Road from the Rosedale Hall to the Battle River noting it is heavily travelled, washboard and dusty. The Director of Transportation noted that because of the pit hauls this year it is highly travelled and this won't be the case next year at least not from municipal employees. Mr. Laird stated he would like to see it paved in the future.

Holly Harvey attended Council at 11:00 a.m. to discuss the business next door to them at Fabyan and coming up with a solution for the disturbance. Clr. Lawson advised that we are working with both parties and also waiting for a zoning ruling.

**Public Works cont'd**

Landowner Release Form – Discussion - No action

398.14 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 be authorized to investigate to the costs and availability of pumps to pump the slough at Peterson Estates out into Bushy Head Lake with proper approvals and bring back the findings to next Council meeting. CARRIED

399.14 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 authorize to purchase up to 6,000 metric tonnes of sand from the Roberts Pit at \$1.50 per metric tonne and up to 4,000 metric tonnes of sandy course gravel to work on our clay road projects in Divisions 3, 4 & 5 for a cost of \$1.50 per metric tonne and furthermore be authorized to sign the agreement with Alberta Transportation. CARRIED

400.14 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 amend the 2014 construction map as follows: Remove Division #4 LR#8 project and replace it with 1.25 miles on R.R. #55 North-South . (Mansfield Road). CARRIED

Discussion on Calcium vs Salt – No Action

Council discussed the extension of 4.8 km on the Gratton Coulee & Hogan Hill Grading Project and the ROHI Engineering Ltd. proposal. The Municipal Administrator advised that this involved changing the scope of the project and after discussing it with the internal trade agreement people, it was possible to add it to the project as we have it authorized in our original proposal.

401.14 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 be authorized to hire ROHI Engineering Ltd. for the Gratton Coulee and Hogan Hill Road grading project for 16 km and an extension of 4.8 km for a cost of \$738,962.35 plus applicable taxes. CARRIED

402.14 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to send a letter to E Construction offering \$7.00 per metric tonne for the remaining 16,000 metric tonnes of gravel from the North Giltedge paving project along with a storage agreement from the pit owner. CARRIED

403.14 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 be authorized to award an additional 5,377 metric tonne gravel crush of 3/4" up to the modified spec 4:20 from the McLean Pit to GCS Energy Services. CARRIED

404.14 Moved by Clr. Wilkinson that Municipal District of Wainwright No. 61 be authorized to re-tender the following gravel crushes:

- McKee Pit ¾" 37,050 Metric Tonnes
- McKee Pit 1 ½" 10,000 Metric Tonnes
- Pierce Pit ¾" 31,250 Metric Tonnes

CARRIED

**Administration & Taxation**

A copy of the monthly status report was received and distributed to Council.

A thank you letter was received and distributed to Council from the Wainwright Military Family Resource Centre for the 2014 Transportation Assistance Grant.

Clr. Wilkinson explained the Northern Lights Library Rural Services Grant to Council and the proposed allocation for 2015.

- 405.14 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 be authorized to send a letter to Northern Lights Library advising them that the municipality would like to see the funding allocation for the Northern Lights Library Rural Services Grant remain the same. CARRIED

A letter from Municipal Affairs, Assessment Service Branch was received and distributed to Council notifying the Municipal District of Wainwright No. 61 that they will be conducting a detailed assessment audit in the near future.

A letter was received from the Minister of Municipal Affairs; Greg Weadick extending his sincere appreciation for the extra effort and dedication of the Municipal District of Wainwright No. 61 for submitting its 2013 Financial Information Return and 2013 Financials Statements well before the deadline.

A thank you letter was received and distributed to Council from Falcon Enterprises for the 2014 Transportation Assistance Grant.

- 406.15 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 approve the Northern Lights Library System 2015 budget and that it be forwarded to the 2015 municipal budget noting an increase per capital of 3.99% (\$10.14 per capita). CARRIED

- 407.14 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 make application for \$350,000 in funding under the Alberta Community Partnership Program for a new Pumper/Tanker Response Unit to be situated in the Irma Fire Area and that this application be in partnership with the Village of Irma and further that the Municipal District of Wainwright No. 61 be the managing partner. CARRIED

- 408.14 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 be authorized under Section 193(3) of the M.G.A to change the October 17<sup>th</sup>, 2014 Organizational Meeting to October 30<sup>th</sup>, 2014 @ 9:00 a.m. in the Council Chambers. CARRIED

- 409.14 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 authorize Administration to sign a 5 year AAMDC Energy Program Extension. CARRIED

A letter was received from the Minister of Municipal Affairs, Greg Weadick advising that the Gas Tax Fund (GTF) will be provided to Alberta municipalities in 2014 noting the Municipal District of Wainwright No. 61 allocation is \$224,881.

- 410.14 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 be authorized to sign the Provincial Gas Tax Fund (GTF) agreement. CARRIED

- 411.14 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 authorize Clr. Zajic to attend the Alberta Health Forum in Edmonton on October 23 to 25 on behalf of the municipality. CARRIED

A copy of the AAMDC Member Bulletins and Contacts was received and distributed to Council.

### Protection to Persons and Property

#### Municipal Property

### **Health & Social Services**

A letter was received from the Minister of Alberta Human Services, Manmeet S. Bhullar declining an invitation to meet to discuss funding for the Family and Community Support Services.

### **Environment**

#### **Bylaws**

Bylaw No. 1564 - A Bylaw of the Municipal District of Wainwright No. 61, in the Province of Alberta, authorizing the erection or removal of "Stop" or "Yield" signs for traffic control at designated locations.

- 412.14 Moved by Clr. Cummins that Bylaw No. 1564 pass the first reading. CARRIED
- 413.14 Moved by Clr. Wilkinson that Bylaw No. 1564 pass the second reading. CARRIED
- 414.14 Moved by Clr. Valleau that Bylaw No. 1564 proceed to the third reading at this meeting. CARRIED UNANIMOUSLY
- 415.14 Moved by Clr. Buck that Bylaw No. 1564 pass the third and final reading. CARRIED

#### **Finance**

The Municipal Accountant, Karrie Gau, attended the meeting from 1:00 p.m. to 1:10 p.m. and reported to Council on the finances for the past month.

- 416.14 Moved by Clr. Zajic that the accounts recorded on the attached list in the amount of \$5,125,323.17 covered by debit memos 2164 to 2178 and cheques numbered 69947 to 70122 be approved and paid and furthermore that payroll payments as per the attached list totaling \$317,546.99 covered by EFT's numbered 900025076-900025248 be ratified. CARRIED
- 417.14 Moved by Clr. Buck that the financial statement of receipts and disbursements for the month ending August 31, 2014 be adopted as written and incorporated into these minutes. CARRIED

A copy of the reserve statement as of August 31, 2014 was received and distributed to Council.

#### **Development**

The Development Officer, Jim Klasson, was away due to medical reasons, therefore Payroll Clerk, Kim Christensen, attended the meeting from 1:10 p.m. to 1:45 p.m. and reported to Council on the activities of the Development Department for the past month.

- 418.14 Moved by Clr. Buck that the Development Officer's written report be accepted as written. CARRIED

A copy of the September 8, 2014 MPC minutes was received and handed out to Council.

The Administrator advised that during the meeting with Phoenix Gas they advised it was a miscommunication and misunderstanding of what was required for forms and entry fees. We have now been provided a utility right of way agreement. Phoenix Gas has agreed to pay the entry fee of \$2,928.00 in accordance with municipal policy 4.1.9.

419.14 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize the Reeve to set up a meeting with the Chair of the Board of Phoenix Gas to discuss future agreements with Phoenix Gas. CARRIED

Clr. Wilkinson wanted to know Council's direction on Bylaw #1032 being the bylaw to establish the Municipal Planning Commission of the Municipal District of Wainwright No. 61 and changing the representation to the whole council. It was the consensus of Council to address this issue at the Organizational meeting on October 30<sup>th</sup>, 2014.

Council discussed the Fabyan Issue with regards to industrial zoning and it was the consensus of Council to deal with both parties and wait for the information on zoning from the lawyers along with checking out the decibel level of noise.

420.14 Moved by Clr. Buck that the Development Officer be authorized to prepare an off-site levy bylaw for the proposed subdivision in the SW 3-5-7 W4M Lot A Plan 992 4217 and area with an exception for the first parcel out being exempt. CARRIED

421.14 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 have no objections to the proposed subdivision in the SE 28-44-2 W4M. CARRIED

Council discussed the possible road closure and consolidation of adjoining lands in the Hamlet of Ribstone (NW 17-43-2 W4M). It was the consensus of Council to have Clr. Buck meet with the ratepayer requesting the road closure and consolidation to find out what the ratepayer is requesting and bring back his findings to another meeting.

#### **PAYSHEETS**

422.14 Moved by Clr. Zajic that the paysheets be approved as presented. CARRIED

#### **COMMITTEE REPORTS**

423.14 Moved by Clr. Cummins that the following Committee Reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Family & Community Services, Battle River Foundation, Wainwright Waste to Energy Authority, Wainwright Ambulance, East Central E911, Community Health Foundation, Northern Lights Library Systems and Wainwright Economic Development Board. CARRIED

#### **IN-CAMERA**

424.14 Moved by Clr. Buck that Council recess for a private meeting, as per Section 197(2) of the Municipal Government Act 2000 and amendments. (1:45 p.m.) CARRIED

425.14 Moved by Clr. Zajic that Council reconvene to the meeting. (1:55 p.m.) CARRIED

426.14

Moved by Clr. Cummins that this meeting be adjourned. (1:56 p.m.)  
CARRIED

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Reeve

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Municipal Administrator

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Assistant Municipal Administrator

(1 day)