

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Tuesday, September 20th, 2011 commencing at 9:00 a.m.

Present: Reeve Bob Barss, Councillors Oscar Buck, Shelly Andersen, Ted Wilkinson, Phil Valleau, Bruce Cummins and Myron Zajic. Staff present: Municipal Administrator Kelly Buchinski, Assistant Municipal Administrator Bonnie Milton and from the Star News, Kelly Clemmer (9:50 a.m. to the end).

CALL TO ORDER

The Reeve called the meeting to order at 9:00 a.m.

Reeve Barss in the Chair.

This is the official record for the proceedings.

- 352.11 Moved by Clr. Cummins that the agenda be adopted as presented. CARRIED
- 353.11 Moved by Clr. Buck that the following items be added to, changed or deleted from the agenda:
- Change:
Administration & Taxation
k. Local Assessment Review Board (LARB) Hearing Date
- Add:
Administration & Taxation
q. Appoint Reeve Barss to the Local Assessment Review Board (LARB)
- CARRIED UNANIMOUSLY
- 354.11 Moved by Clr. Cummins that the minutes of the Council Meeting held August 16th, 2011 and the Special Meeting held September 2nd, 2011 be adopted as presented. CARRIED

NEW BUSINESS

Agriculture Service Board

The Agricultural Fieldman, James Schwindt, attended the meeting from 9:05 a.m. to 9:12 a.m. and reported to Council on the activities of the Agricultural Services Department for the past month.

- 355.11 Moved by Clr. Wilkinson that the Agricultural Fieldman's report be accepted as presented. CARRIED
- 356.11 Moved by Clr. Valleau that Council, ASB Members and staff be authorized to attend the 2011 Regional ASB Meeting in St. Paul on November 4th, 2011. CARRIED

Clr. Buck requested the Agricultural Fieldman, James Schwindt to investigate claimed crop damage on Duane Bowers' property and bring back findings to the next Council meeting.

Safety & Utilities

The Safety & Utilities Manager, Preston Iverson, attended the meeting from 9:12 a.m. to 9:35 a.m. and reported on the activities of his department for the past month.

- 357.11 Moved by Clr. Anderson that the Municipal District of Wainwright No. 61 be authorized to purchase ladders for the Fabyan Lagoon in the amount of approximately \$6,000.00. CARRIED

- 358.11 Moved by Clr. Buck that the Safety & Utilities Manager's report be accepted as presented. CARRIED

Recreation & Community Services

A copy of the Director of Parks & Utilities written report submitted a written report to Council.

- 359.11 Moved by Clr. Zajic that the Director of Parks & Utilities' report be accepted as presented. CARRIED

Public Works

The Director of Transportation, Mark Greibrok, and the Director of Public Works, Shannon LaHaye, attended the meeting from 9:35 a.m. to 10:05 a.m. and reported to Council on the activities of their respective departments for the month.

- 360.11 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 approve the Director of Transportation's report as presented. CARRIED

- 361.11 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 approve the Director of Public Work's report as presented. CARRIED

A copy of a memo to Council was received and distributed with regards to the Wetlands Compensation/Mitigation Program and a discussion with Angela Fulton of Alberta Environment.

Director of Transportation Mark Greibrok brought forward a request for a compensation claim from Roger & Mel Fletcher for damage resulting from hitting a coupler on Truck Pit Road. No Action

A copy of a memo was received and distributed to Council from the Director of Public Works with regards to sand mixing for 2011 for 6,000 tonnes @ \$4.20 per tonne totaling \$25,200.00 plus G.S.T. noting that the Camp Wainwright has requested 1,000 tonnes and the Town of Wainwright would also like 1,000 tonnes but they would haul their own sand and pay their share of the mixing and salt costs.

- 362.11 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to hire Site Energy Services Inc. to mix 6,000 tonnes of salt and sand at a cost of \$4.20 per tonne. CARRIED

- 363.11 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 be authorized to supply Camp Wainwright with 1,000 tonnes of salt at no cost and that the Town of Wainwright be authorized to haul in sand and mix 1,000 tonnes of salt for a cost of \$4,200.00 for the mixing plus the cost of the salt to be billed to the Town of Wainwright. CARRIED

Finance

The Municipal Accountant, Karrie Gau, attended the meeting from 10:05 a.m. to 11:30 a.m. and reported to Council on the finances for the past month.

- 364.11 Moved by Clr. Cummins that the accounts recorded on the attached list in the amount of \$6,669,434.73 covered by debit memos 1609 to 1623 and cheques numbered 63683-63852 be approved and paid and that payroll payments as per the attached list totaling \$294,939.46 covered by EFT's numbered 900019874-900020034 be ratified. CARRIED

- 365.11 Moved by Clr. Zajic that the financial statement of receipts and disbursements for the month ending August 31st, 2011 be adopted as written and incorporated into these minutes. CARRIED

A copy of the reserve statements as of August 31st, 2011 was received and distributed to Council.

PUBLIC
HEARING

Present at the Hearing were Bob Barss, Shelly Andersen, Bruce Cummins, Phil Valleau, Myron Zajic, Ted Wilkinson, Oscar Buck, Kelly Buchinski, Bonnie Milton, Karrie Gau, Jim Klasson and Kelly Clemmer.

Bylaw No. 1511 - A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta being a Bylaw to amend Bylaw No. 1318, as amended to May 15, 2007, of the Municipal District of Wainwright No. 61 to amend the Land Use Designation of NE 30-45-5 W4M from Agricultural District to Country Residential District.

Reeve Barss called the meeting to order at 10:30 a.m.

Reeve Barss asked if there were any written submissions. There were none.

Reeve Barss asked if there were any oral submissions. There were none.

Bylaw No. 1512 - A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta being a Bylaw to amend Bylaw No. 1318, as amended to May 15, 2007, of the Municipal District of Wainwright No. 61 to amend the Land Use Designation of Pt, NE 24-45-7 W4M from Agricultural District to Country Residential District.

Reeve Barss asked if there were any written submissions. There were none.

Reeve Barss asked if there were any oral submissions. There were none.

366.11 Moved by Clr. Zajic that the hearing be adjourned at 10:34 a.m. CARRIED

Rick Lapierre attended Council at 10:35 a.m. to discuss their contract for Arm Lake and a few options with regards to power sites. It was the consensus of Council to discuss the extra power sites for Arm Lake at the 2012 planning meeting and have Administration bring back the extension of the Arm Lake Contract to the next Council meeting for approval.

Administration & Taxation

A copy of the monthly status report was received and distributed to Council.

367.11 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize the following amendment to the 2011 policy:

1.1.16 Cell Phone Use While in Control of all Vehicles and Equipment:

The purpose of the policy is to vest in the Supervisor or their designate, the authority to enforce reasonable rules relating to electronic communication devices in the work place. This policy covers both MD issued devices and personally owned devices.

Definition:

An electronic communication device includes cellular and PCS telephones, camera telephones, Personal Digital Assistants (PDA's), two-way radios or video broadcasting devices, pagers, and any other device that allows a person to record and/or transmit, on either real time or delayed basis, sound, video, or still images, text, or other information.

Policy:

- 1) Make safe driving your first priority.
- 2) Let your voice mail services take your incoming calls.
- 3) Only hands-free devices are to be used while operating M.D. equipment or vehicles.
- 4) Pull over, when safe to do so, before answering cell phone or making calls.
- 5) Avoid stressful or emotional conversations.
- 6) Ensure you know your wireless phone and its features such as speed dial and redial.
- 7) Personal use of MD issued devices is prohibited except in an emergency or with pre-approval from the supervisor.
- 8) Employees have no expectation of privacy in using MD issued communications devices.
- 9) Loss, theft or damage to an MD issued device must be reported immediately to the Supervisor. If loss, theft or damage occurs as a result of employee negligence, the employee to whom the device is assigned will be responsible for reimbursing the MD for the repair or replacement costs.
- 10) No employee is to use the communications device for the purpose of illegal transactions, harassment, obscene or offensive behavior or other violations of MD policy or federal, provincial or local laws.
- 11) If the MD determines that the employee no longer needs the communications device to perform the employee's job responsibilities, any fees or charges associated with cancellation of the service contract shall be the responsibility of the MD.
- 12) Should an employee receive a "violation ticket" for an infraction under section 115.1 (1) of Bill 16 Traffic Safety (Distracted Driving) Amendment Act, 2010, all fines, fees and levies shall be covered by the employee.
- 13) There will be no "texting" or "game playing" during M.D. company time.

CARRIED

Cenovus Energy, Cameron Kopansky, attended Council at 11:00 a.m. to advise Council of what they are planning for the area and what they are all about.

A copy of the 2011 AAMDC Fall Convention Program was received and distributed to Council.

368.11 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 authorize Administration, Director of Public Works, Director of Transportation and the Councillors to attend the 2011 AAMDC Fall Convention in Edmonton. CARRIED

A copy of an invite to attend the Inaugural Alberta Health Service Foundation Leadership Forum in Calgary on November 4th and 5th was received and distributed to Council.

369.11 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 authorize Clr. Zajic to attend the Inaugural Alberta Health Service Foundation Leadership Forum in Calgary on November 4th and 5th. CARRIED

A copy of an invite to the RCMP Regimental Ball on October 15th in Wainwright was received and distributed to Council.

A copy of an invite to the Wainwright & District Partnership Breakfast on October 19th, 2011 was received and distributed to Council.

A thank you letter was received and distributed to Council from Falcon Enterprises for the Transportation Assistance Grant for 2011.

- 370.11 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 declare the month of November as Seniors' Falls Prevention Month. CARRIED

A copy of a letter from the Buffalo Park Foundation was received and distributed to Council thanking them for their willingness to sit on the Buffalo Park Foundation Development Committee in the past and acknowledging that the M.D. will not be sitting on this board in the future.

A memo was presented to Council requesting permission to setup and implement the Tax Autopay Program for the M.D. of Wainwright's ratepayers.

- 371.11 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to proceed with setup and implementation of the Tax Autopay Program for January 2012. CARRIED

The Administrator advised that the Local Assessment Review Board (LARB) hearing date is tentatively set for October 31st, 2011.

- 372.11 Moved by Clr. Zajic that the Organizational Meeting be set for October 19th, 2011 @ 9:00 a.m. in the Council Chambers. CARRIED

A copy of the AAMDC Member Bulletins, Contacts, District Highlights and Executive Highlights were received and distributed to Council.

- 373.11 Moved by Clr. Valleau that Reeve Barss be appointed to the LARB (Local Assessment Review Board) for the 2011/2012 term. CARRIED

Protection to Persons and Property

Municipal Property

Health & Social Services

Environment

Bylaws

Bylaw No. 1511 - A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta being a Bylaw to amend Bylaw No. 1318, as amended to May 15, 2007, of the Municipal District of Wainwright No. 61 to amend the Land Use Designation of NE 30-45-5 W4M from Agricultural District to Country Residential District.

- 374.11 Moved by Clr. Andersen that Bylaw No. 1511 pass the second reading. CARRIED

- 375.11 Moved by Clr. Cummins that Bylaw No. 1511 pass the third and final reading. CARRIED

Bylaw No. 1512 - A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta being a Bylaw to amend Bylaw No. 1318, as amended to May 15, 2007, of the Municipal District of Wainwright No. 61 to amend the Land Use Designation of Pt. NE 24-45-7 W4M from Agricultural District to Country Residential District.

- 376.11 Moved by Clr. Zajic that Bylaw No. 1512 pass the second reading. CARRIED

- 377.11 Moved by Clr. Wilkinson that Bylaw No. 1512 pass the third and final reading. CARRIED

Bylaw No. 1513 - A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta being a Bylaw to establish an Assessment Review Board.

- 378.11 Moved by Clr. Buck that Bylaw No. 1513 pass the first reading. CARRIED
- 379.11 Moved by Clr. Cummins that Bylaw No. 1513 pass the second reading. CARRIED
- 380.11 Moved by Clr. Valleau that Bylaw No. 1513 proceed with the third reading at this meeting. CARRIED UNANIMOUSLY
- 381.11 Moved by Clr. Zajic that Bylaw No. 1513 pass the third and final reading. CARRIED

Development

The Development Officer, Jim Klasson, attended the meeting from 9:50 a.m. to 10:00 a.m. and 10:30 a.m. to 10:34 a.m. and 11:30 a.m. to 11:45 a.m. and reported to Council on the activities of the Development Department for the past month.

- 382.11 Moved by Clr. Cummins that the Development Officer's report be accepted as presented. CARRIED

A copy of the September 12th, 2011 MPC minutes was received and handed out to Council.

Council discussed Multi-lot subdivisions with regard to the Land Use Bylaws regarding building standards for accessory building within a multi-lot subdivision. No Action

The Development Officer gave Council an update with regards to the Intermunicipal Development Plan – MD/Edgerton.

PAY SHEETS

- 383.11 Moved by Clr. Buck that the paysheets be approved as presented. CARRIED

COMMITTEE REPORTS

- 384.11 Moved by Clr. Buck that the following Committee Reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Family & Community Services, Battle River Foundation, Wainwright Waste to Energy Authority, Wainwright Ambulance, East Central E911, Community Health Foundation, Northern Lights Library Systems and Wainwright Economic Development Board. CARRIED
- 385.11 Moved by Clr. Zajic that this meeting be adjourned. (11:59 a.m.) CARRIED

Reeve

Municipal Administrator

Assistant Municipal Administrator

(1/2 day)