

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Tuesday, January 18th, 2011 commencing at 9:00 a.m.

Present: Reeve Bob Barss, Councillors Shelly Andersen (9:00 a.m. to 12:05 p.m.), Ted Wilkinson, Bruce Cummins, Phil Valleau and Myron Zajic. Staff present: Municipal Administrator Kelly Buchinski, Assistant Municipal Administrator Bonnie Milton and from the Star News, Kelly Clemmer (10:25 a.m. to the end).

Absent: Clr. Oscar Buck due to holidays.

CALL TO ORDER

The Reeve called the meeting to order at 9:00 a.m.

Reeve Barss in the Chair.

This is the official record for the proceedings.

APPROVAL OF AGENDA

- 01.11 Moved by Clr. Zajic that the agenda be adopted as presented. CARRIED
- 02.11 Moved by Clr. Cummins the following items be added to, changed or deleted from the agenda:

DELEGATIONS

2. 11:45 a.m. Steve Douglas – Lunch

COMMITTEE REPORTS

11. Buffalo Interpretive Centre

Public Works

- o. M. Pidherney's – Penn West Invoice

CARRIED UNANIMOUSLY

- 03.11 Moved by Clr. Wilkinson that the minutes of the Special Council meeting held December 20th, 2010 be adopted as written. CARRIED
- 04.11 Moved by Clr. Valleau that the minutes of the Council meeting held December 21st, 2010 be adopted as written. CARRIED

NEW BUSINESS

Agriculture Service Board

The Agricultural Fieldman, James Schwindt was unable to attend due to another commitment, therefore submitted a written report to Council on the activities of the Agricultural Services Department for the past month.

- 05.11 Moved by Clr. Zajic that the Agricultural Fieldman's written report be accepted as presented. CARRIED
- 06.11 Moved by Clr. Andersen that the Municipal District of Wainwright No. 61 that the minutes of the ASB Meeting held January 12th, 2011 be adopted as written. CARRIED
- 07.11 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 be authorized to sign the 2011 Alberta Municipal Rat Control Agreement in the amount of \$57,700.00. CARRIED

A copy of an email from Oasis Filter International Limited was received and distributed to Council requesting to demonstrate its arsenic removal technology at no cost using the Ribstone Tankloader site.

- 08.11 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 be authorized to have Oasis Filter International Ltd. proceed with their studies for arsenic removal at the Ribstone Tankloader. CARRIED

Safety & Utilities

The Safety & Utilities Manager, Preston Iverson, attended the meeting from 9:17 a.m. to 9:42 a.m. and reported on the activities of his department for the past month.

- 09.11 Moved by Clr. Cummins that the Safety & Utilities Manager's report be accepted as presented. CARRIED

A letter was received from Nu Edge Construction Ltd. advising that they are submitting a formal request for survey information regarding the Fabyan Lagoon because the subcontractor has made a formal claim for substantial higher quantities of common excavation. It is being addressed by Genivar Engineering.

A memo was received and distributed to Council from the Safety & Utility Manger as a follow up from the policy meeting with regard to safety obligations for contractors.

Recreation & Community Services

Public Works

The Director of Public Works, Shannon LaHaye and the Director of Transportation, Mark Greibrok, attended the meeting from 9:43 a.m. to 12:05 p.m. and reported to Council on the activities of their respective departments for the month. The new Construction Foreman, Mike Scherbaty, also was in attendance.

- 10.11 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 approve the Director of Public Work's report as presented. CARRIED

- 11.11 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 approve the Director of Transportation's report as presented. CARRIED

- 12.11 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 authorize an additional 1.5 miles for Division #2 project for TerraCem. CARRIED

- 13.11 Moved by Clr. Andersen that the Municipal District of Wainwright No. 61 pass the 2011 Oiling & TerraCem Schedule as follows:

2011 Oiling & TerraCem Schedule				
Project	Division	Scope of Work	Tentative Start Date	Miles
Clear Lake	#2	3 weeks	May 9 th	5.5
North Edgerton Road	#3	2 weeks	May 30 th	3.5
Marlloy's Silver Willow Estates	#4	1 week	June 6 th	1

Oiling will be completed on a need basis.

CARRIED

A copy of Genivar gravel exploration report for the gravel pit located in the SE 13-46-4 W4M (McLean Pit) was received and distributed to Council.

A copy of a letter was received from The Energy of Enerplus with concerns regarding Twp Rd 472 (Rasmussen Hill).

- 14.11 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 contact Ken Schnurer from The Energy of Enerplus and set up an on-site meeting at Twp Rd 472 (Rasmussen Hill). CARRIED

A letter was received from EastLink (Persona Communications) requesting an extension of their lease with the M.D.

- 15.11 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 be authorized to extend the lease agreement with EastLink (Persona Communications) on Plan 902 1671, Block 4, Lot 2 to June 30th, 2011. CARRIED

A copy of the 2011 gravel crushing commitments was received and handed out to Council.

- 16.11 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 be authorized to proceed with tenders for the 2011 gravel hauling and the 2011 gravel crushing as presented with an option of a one year extension. CARRIED

- 17.11 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 be authorized to snow plow in Villages upon request and according to our schedule. CARRIED

A copy of a letter from CIMA was received and distributed to Council explaining the contract over run for Progress Payment Certificate #4 – Truck Pit Road.

- 18.11 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 be authorized to pay the Progress Payment Certificate #4 on Truck Pit Road to M. Pidherney's excluding the extra grading costs of \$56,165.99 and the extra common excavation fees of \$19,285.00 and furthermore have the CIMA set up a meeting with the Contractors for explanation of the extra grading and extra common excavation fees. CARRIED

- 19.11 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 be authorized to survey the road allowance on the SW 35-45-7 W4M. CARRIED

A copy of a memo was received and distributed to Council from the Director of Public Works advising approximate number of township and range road signs needed to complete all signage to M.D. paved roads.

- 20.11 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 be authorized to forward \$18,000.00 toward the 2011 budget for township and range roads signs. CARRIED

Protection to Persons and Property

Stg. Lane Newton, RCMP attended Council at 10:30 a.m. to introduce himself to Council and discuss issues of the Wainwright and surrounding area and the Wainwright RCMP Detachment Annual Mayor's Report.

Public Works con't

A copy of a memo was received and distributed to Council from the Director of Public Works with regard to Street Lights.

- 21.11 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 be authorized to proceed with having Fortis install street lights at the following locations and that the cost be forwarded to the operating budget:

- Hamlet of Fabyan – 2 lights = \$30.00 per month
- Ascot Estates – 1 light = \$15.00 per month
- Peterson Estates – 4 lights = \$60.00 per month
- Marlloy's Silver Willow Estates - 4 lights = \$60.00 per month

CARRIED

The Director of Public Works advised Council that the Town of Wainwright is using an M.D. road for their dangerous goods route. It was consensus of Council to discuss the dangerous goods route and our concerns with the Town of Wainwright.

A memo was received from the Municipal Administrator advising M. Pidherney's is requesting to be reimbursed for the power disruption to Penn-West well site.

22.11 Moved by Clr. Andersen that the Municipal District of Wainwright No. 61 send a letter to M. Pidherney's advising that no action will be taken with regard to their request for reimbursement for the power disruption to Penn-West's well site. CARRIED

23.11 Moved by Clr. Andersen that ALLNORTH Consultants Limited be appointed as engineering consultants for services required for the Salteau and Jarrow Road Grading project for an engineering fee of \$311,300.00. CARRIED

Finance

The Municipal Accountant, Mary Nelson, attended the meeting from 11:40 a.m. to 12:05 p.m. and reported to Council on the finances for the past month.

24.11 Moved by Clr. Wilkinson that the accounts recorded on the attached list in the amount of \$1,999,803.65 covered by debit memos 1494 to 1507 and cheques numbered 62484-62587 (excluding Cheque #62582 in the amount of \$402,116.68) be approved and paid and that the payroll payments as per the attached list totaling \$166,948.28 covered by EFTs numbered 900018720 to 90018847 be ratified. CARRIED

25.11 Moved by Clr. Zajic that the financial statement of receipts and disbursements for the month ending December 31st, 2010 (prior to YE journal entries) be adopted as written and incorporated into these minutes. CARRIED

Administration & Taxation

A copy of the monthly status report was received and distributed to Council.

26.11 Moved by Clr. Wilkinson that the following policy be added to the 2011 policy manual:

2.2.13 Education

The Municipal Administrator shall have the authority to approve attendance of Council at seminars, and workshops and conditional to the costs associated with these educational opportunities being included in the current year's operational budget.

CARRIED

27.11 Moved by Clr. Cummins that the following policy be added to the 2011 policy manual:

1.3.31 Sale of Computers to Employees

Computer systems within the M.D. will be utilized where possible for up to 5 years. If a system has been replaced and cannot be used elsewhere in the organization, the system will be offered for sale to M.D. employees for \$100.00. If the number of individuals wanting to purchase the systems is greater than the number of systems available, the individuals will be chosen through a random draw. All data will be removed from the computer and the system will be re-imaged to factory defaults before the system is sold.

CARRIED

A notice was given to Council advising that a Council picture will be taken at the March Council Meeting.

28.11 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 Council and Administration be authorized to attend the AAMDC Zone 5 meeting on January 31st, 2011 in Camrose. CARRIED

29.11 Moved by Clr. Wilkinson that all of Council and the Municipal Administrator are authorized to attend the laptop training on February 1st @ 9:00 a.m. in the Council Chambers. CARRIED

A copy of the M.D. of Wainwright's laptop list was received and distributed to Council as per planning meeting request.

A copy of the A.A.M.D.C. Member Bulletins, Contacts and Executive Highlights were received and distributed to Council.

Clr. Andersen left meeting at 12:05 p.m. due to another commitment.

Protection to Persons and Property

A copy of a memo was received and distributed to Council advising that a meeting has been set for February 2nd @ 2:30 p.m. in the M.D. Committee Room to meet RCMP District officer, Dave Mitchell and discuss issues in the M.D.

Municipal Property

Health & Social Services

Environment

A copy of the spring/fall clean up program, cost of roll-offs and the garbage bin inventory was received and distributed to Council.

Bylaws

PAY SHEETS

30.11 Moved by Clr. Wilkinson that the paysheets be approved as presented. CARRIED

Development

The Development Officer, Jim Klasson attended the meeting from 1:15 p.m. to 1:25 p.m. and reported to Council on the activities of the Development Department for the past month.

31.11 Moved by Clr. Zajic that the Development Officer's report be accepted as presented. CARRIED

A copy of the January 11th, 2011 MPC minutes were received and distributed to Council.

A copy of a letter from Municipal Planning Services was received and distributed to Council advising that Municipal Planning Services has granted White Cloud Farms Ltd. an extension to November 29th, 2011 to register the plan for the proposed subdivision Pt. of SW 17-44-6 W4M, also noting that since the approval was granted, the Municipal District of Wainwright No. 61 has modified its standards for multi-lot subdivision and these modified standards will be required to be undertaken by the landowner/applicant. It was the consensus of Council to have the Development Officer send the applicant a letter advising of the new standards.

A copy of amendment to the Subdivision & Development Regulations – Municipal Development near Abandoned Oil & Gas Wells was received and distributed to Council requesting their feedback. It was the consensus of Council to wait and see if Municipal Planning comes out with a template for these revisions or in March bring forward our own revised application form.

A copy of Municipal Affairs Information Bulletin, Number 09/10 dated December 2010 was received and distributed to Council with regard to Bill 41 – Municipal Government Amendment Act.

COMMITTEE REPORTS

- 32.11 Moved by Clr. Cummins that the following committee reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Family & Community Services, Battle River Foundation, Wainwright Waste to Energy Authority, Wainwright Ambulance, East Central E911, Community Health Foundation, Northern Lights Library Systems, Wainwright Economic Development Board and Buffalo Interpretive Centre.
CARRIED
- 33.11 Moved by Clr. Valleau that this meeting be adjourned. (1:45 p.m.)
CARRIED

Reeve

Municipal Administrator

Assistant Municipal Administrator

(1 day)