

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Tuesday, January 15th, 2008 commencing at 9:00 a.m.

Present: Reeve Bob Barss, Councillors Oscar Buck, Ted Wilkinson, Myron Zajic, Phil Valleau (11:15 a.m.), Morley Muldoon and Shelly Andersen. Staff present: Administrator Kelly Buchinski, Assistant Administrator Bonnie Milton, Public Works Superintendent Darrin Newell, from Star News Kelly Clemmer (11:15 a.m.) and ratepayer Brad Scribner.

The Reeve called the meeting to order at 9:00 a.m.

Reeve Barss in the Chair.

This is the official record for the proceedings.

APPROVAL OF AGENDA

The Administrator advised Council of the newly adopted Tobacco Reduction Act and that the M.D. Office is a non-smoking building now.

01.08 Moved by Clr. Buck that the agenda be approved as presented. CARRIED

02.08 Moved by Clr. Zajic that the minutes of the regular meeting held December 18th, 2007 and the special meeting of December 19th, 2007 be adopted as written. CARRIED

UNFINISHED BUSINESS

FINANCE

03.08 Moved by Clr. Wilkinson that the accounts recorded on the attached list in the amount of \$2,739,922.71 covered by debit memos 1045 to 1056 and cheques numbered 56410 to 56562 be approved and paid and that the payroll payments as per the attached list totaling \$143,854.36 covered by EFT's numbered 900013634 to 90013740 be ratified. CARRIED

04.08 Moved by Clr. Zajic that the financial statement of receipts and disbursements for the month ending December 31st, 2008 be adopted as written and incorporated into these minutes. CARRIED

UNFINISHED BUSINESS

NEW BUSINESS

Agriculture Service Board

Agricultural Fieldman James Schwindt and Assistant Agricultural Fieldman Aimee Wonsik attended the meeting from 9:15 a.m. to 9:25 and reported to Council on the activities of the Agricultural Service Department for the past month.

05.08 Moved by Clr. Muldoon that the Agricultural Fieldman's report be accepted as presented. CARRIED

A copy of the January 9th, 2008 ASB Minutes were received and distributed to Council.

06.08 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 accept the January 9th, 2008 minutes as presented. CARRIED

07.08 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 support Harvey Haun's application for the 100 Year Farm Family Award. CARRIED

08.08 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize the 2009 M.D. annual calendar and photo contest. CARRIED

Bill Holt attended Council at 9:30 a.m. to propose a 2-year gravel crushing contract and discuss any concerns with regards to the 2007 crush.

09.08 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 accept Holt Transport Inc.'s proposal for gravel crushing for 2008 and 2009 as follows:

- 4:20 spec - \$3.39 per cubic yard
- 4:40 spec - \$3.25 per cubic yard
- Elimination per cubic yard at same rate as 2007

CARRIED

Public Works

Public Works Superintendent, Darrin Newell attended the meeting from 9:00 a.m. to the end and reported to Council on the activities of the Public Works Department for the past month.

10.08 Moved by Clr. Andersen that the Public Works Superintendent's report be accepted as presented. CARRIED

The Safety & Utilities Manager, Preston Iverson attended the meeting from 9:50 a.m. to 10:07 a.m. and reported to Council on the activities of the Safety & Utilities Department for the past month.

11.08 Moved by Clr. Muldoon that the Safety & Utilities Manager's report be accepted as written. CARRIED

12.08 Moved by Clr. Zajic that further to motion #522.07 and considering there is an agreement in place, we allow the sign located adjacent to SW 13-45-8 W4M to remain near the property line and that a permit be issued to the landowners at no charge and further that the Administrator notify the landowners of our decision by letter. CARRIED

13.08 Moved by Clr. Buck that we utilize EXH Engineering Limited to prepare a tender for the paving of Gilt Edge Road from S.H. 614 to Highway 14 at an estimated cost of approximately 10.2 million. CARRIED

It was consensus of Council to have the Administrator advise the Village of Irma, Chauvin and Edgerton and the Town of Wainwright that we will be utilizing EXH Engineering as our engineer for the 2008 paving project.

14.08 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 authorize the clean up of the Ribstone Creek at the crossing of Range Road 41 because the excess trees are causing flooding problems while the creek is flowing and that the Department of Fisheries and Oceans (DFO) and Alberta Environment be contacted regarding necessary permission. CARRIED

15.08 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 waive the liquidated damages in the amount of \$9,450.00 for the Airport Road Project and \$4,050.00 for the Correction Line Road Project to the contractor Central City. CARRIED

Denny and Barb Teeter attended Council at 11:00 a.m. to 11:20 a.m. to discuss the gravel crushing agreement between the M.D. of Wainwright and Mr. Harold Teeter.

- 16.08 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 be authorized to compensate Mr. Harold Teeter in the amount of \$5,000.00 for the sand inadvertently knocked down by the M.D. in 2000 at the Teeter Gravel Pit (SE 16-47-5 W4M). MOTION DEFEATED
- 17.08 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 send a letter to Mr. Harold Teeter requesting payment in full as per the agreement (Teeter Gravel Pit SE16-47-5 W4M). CARRIED
- 18.08 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 be authorized to purchase 1 – 2008 14M grader from Finning less the trade-in of a 2004 14H Cat Grader S/N ASE00926 at a trade-in value of \$292,000.00 for a net purchase cost of \$98,000.00 plus applicable taxes. CARRIED
- 19.08 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to purchase a 2008 TS14G Scraper in the 2007 budget and one 2008 TS14G Scraper in the 2008 budget for the cost of \$450,000.00 each plus taxes with the trade in of two 1996 TS14C at \$90,000.00 each and further that the spare parts be sold separately at Ritchie Brothers Auction. CARRIED

Administration and Taxation

A copy of the monthly status report was received and distributed to Council.

- 20.08 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61's Planning Meeting be scheduled for Feb. 5th, 2008 at 9:00 a.m. in the Royal Bank meeting room in the Peace Memorial Multiplex. CARRIED
- 21.08 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61's Open House be set for April 15th, 2008 from 4:00 p.m. to 6:00 p.m. CARRIED
- Reschedule the March 18^h, 2008 Council – refer to next Council meeting.
- 22.08 Moved by Clr. Andersen that the Administrator, Reeve and the MPC Councillors conduct the interview and hire a Development Officer. CARRIED
- 23.08 Moved by Clr. Zajic that the Development Officer interview be set up for January 28th, 2008 after 1:30 p.m. and January 29th, 2008 in the Council Chambers. CARRIED
- 24.08 Moved by Clr. Zajic that the following be added to the Municipal District of Wainwright No. 61 policy manual:

1.3.29 Equipment Rental Agreements

The M.D. of Wainwright will make the following equipment available for rental to M.D. ratepayers and residents:

Agricultural Service Board:

- Cattle Scale
- Tree Planter
- Skunk Trap
-

Public Works:

- Water Pump and Pipe

Each department responsible for the rental equipment as identified above shall be responsible for ensuring the equipment is inspected and in safe working condition. A *Rental Equipment Maintenance Checklist* form (below) shall be completed for each piece of equipment each time a piece of equipment is inspected.

Department Heads responsible for equipment shall ensure that employees are trained and available to properly educate renters on the correct and safe usage of equipment before it is rented out. All renters shall sign an *Operating Instruction Agreement and Waiver* form (below) which includes a corresponding Training Checklist before being issued the rental equipment.

Relevant Forms:

- *Rental Equipment Maintenance Check List*
 - *Cattle Scale – ASB*
 - *Tree Planter – ASB*
 - *Skunk Trap – ASB*
 - *Water Pump and Pipe – PW*
- *Operating Instructions Agreement and Waiver-ADM 1*
CARRIED

A copy of a letter from Jubilee Insurance was received and distributed to Council advising that the Municipal District of Wainwright No. 61 has successfully completed Jubilee RiskPro Module 1.

25.08

Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 donate \$1,000 towards Gilt Edge Park Association's 100th year celebration.
CARRIED

A copy of a letter from the Village of Edgerton was received and distributed to Council thanking Council for their continued support with regard to the Municipal Sustainability Initiative joint funding project.

A copy of the Municipal District of Wainwright No. 61 website statistics was received and distributed to Council.

A copy of the A.A.M.D. & C's Member Bulletin was received and distributed to Council with regard to a Let's Resolve: Municipal Dispute Resolution Courses for 2008.

A copy of a letter the Village of Chauvin was received and distributed to Council advised that effective January 1st, 2008; Shelly McMann will become the CAO for the Village.

A copy of the Rural Matters Conference for July 5-8, 2008 at the Shaw Conference Centre was received and distributed to Council.

26.08

Moved by Clr. Valleau that the Council and Administration be authorized to attend the Rural Matters Conference in Edmonton on July 5 – 8, 2008 at the Shaw Conference Centre. CARRIED

A copy of the A.A.M.D. & C.'s Contacts, District Highlights, Member Bulletin and A.A.M.D. & C. FCM Highlights were received and distributed to Council.

Protection to Persons and Property

Municipal Property

Health & Social Services

Environment

The Administrator read aloud the following quotes for 30 – 3 yd bins and 15 – 6 yd bins garbage bins:

- Environmental Metal Works Ltd. - \$46,260.90
- Universal Handling Equipment - \$41,202.00
- Ensteel Industries Ltd.- \$72,843.00

27.08 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 be authorized to purchase 30 – 3 yd bins and 15 – 6 yd bins from Universal Handling Equipment for a cost of \$41,202.00. CARRIED

Recreation & Community Services

Bylaws

Development

The Development Officer, Norma Schiefer attended the meeting from 11:00 a.m. to 11:20 a.m. and 1:20 p.m. to 1:45 p.m. and reported to Council on the activities of the Development Department for the past month.

28.08 Moved by Clr. Zajic that the Development Officer's report be accepted as presented. CARRIED

29.08 Moved by Clr. Valleau that a Public Hearing for Bylaw #1457 be rescheduled for February 19th, 2008 at 11:00 a.m. at the Municipal District of Wainwright No. 61's Administration building. CARRIED

30.08 Moved by Clr. Valleau that a Public Hearing for Bylaw #1459 be rescheduled for February 19th, 2008 at 11:15 a.m. at the Municipal District of Wainwright No. 61's Administration building. CARRIED

Access for AIT (Alberta Infrastructure and Transportation) to SE 21-47-5 W4M (Roberts Pit) – refer to next meeting.

A copy of the January 7th, 2008 MPC minutes were received and distributed to Council.

It was consensus of Council to hold a meeting to discuss multi lot development conditions with Council, the Administrator and the new Development Officer on February 22nd, 2008 @ 9:00 a.m. in the Council Chambers.

31.08 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 be authorized to brush and clean up the road allowance to make access to development located in the NE 19-45-7 W4M and the construction of the road be put on the 2008 construction priority list. CARRIED

32.08 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 consider authorizing the landowner/developer of the NE 19-45-7 W4M to construct a road on government road allowance to access the proposed development at the landowner/developer's cost (if he is unable to wait for the M.D.'s timelines) and that if constructed, the road be built to M.D. road specifications and further that culverts be provided at the M.D.'s cost and further that any agreements negotiated be subject to Council's final approval. CARRIED

Set date for NRCB meeting – refer to a future meeting.

PAYSHEETS

33.08 Moved by Clr. Wilkinson that the paysheets be approved as presented.
CARRIED

**COMMITTEE
REPORTS**

34.08 Moved by Clr. Muldoon that the following committee reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Battle River Foundation, Family & Community Services, Wainwright Waste to Energy Authority, Wainwright Ambulance, Community Health Foundation, Northern Lights Library Systems and Wainwright Economic Development Board. CARRIED

35.08 Moved by Clr. Buck that Council recess for a private meeting as per Section 197 (2) of the Municipal Government Act 2000 and amendments.
CARRIED (2:10 p.m.)

36.08 Moved by Clr. Buck that Council reconvene to the regular meeting.
CARRIED (2:16 p.m.)

37.08 Moved by Clr. Wilkinson that this meeting be adjourned. CARRIED (2:17 p.m.)

Reeve

Municipal Administrator

Assistant Municipal Administrator

(1 Day)